

Coromandel Local Lifesaving Committee - Draft MINUTES

Thursday 9th April 2026 – 7.00pm
(Microsoft Teams Online)

Attending (Staff & Independents)	Attending (Club Delegates)
David Cooper – LSO (DC)	Online
Hiria Kayes - CSL (HK)	Mathieu Reid – Pauanui (MR)
Brianna Norris - NLC (BN)	Gabriella Hughes – Tairua (GH)
Avan Polo - Regional Manager (AP) - guest	Grace Westenberg – Whangamata (BN)
	Jack Sewell – Onemana (JS)
	Maddie Schnackenberg – Waihi Beach (MS)
	Lauren Young - Whiritoa (LY)
	Sandi Lowe - HWB (SL)

Apologies (Staff & Independents)	Apologies (Club Delegates)
Maddie Scown – CE SLA (MS)	Stella Reid – Pauanui (SR)
Nick Wagstaff – CE IRB (NW)	Macayla Lock - Pauanui (ML)
Chaz Gibbons-Campbell – LM (CGC)	Taimania Hinds – Hot Water Beach (TH)
	Charlie Toumadj – Onemana (CT)

Time	Discussion	Who
19:00	Welcome & Apologies Open with Karakia Apologies from Chaz, Charlie, Taimania, Macayla, Stella, Nick and Maddie Scown.	GH HK
19:03	Previous Minutes 12 February 2026 Motion to accept the previous minutes. Moved: MR Secoded: GH	GH

Time	Discussion	Who
19:05	<p>Regional Manager Update</p> <ul style="list-style-type: none"> - Avan Polo joining us to give a region update. - Regional directive to have all exams and courses scheduled for this weekend postponed due to severe weather conditions - Budget development is focused on addressing key club needs using data driven insights. Key areas include: <ul style="list-style-type: none"> - IRB Development: Three regional IRB weekends (including a Raglan-based camp) to enhance instructor/examiner capability and improve crew and driver standards. - RWC Programme: Increased investment to build regional independence by training local instructors, examiners, and new operators. - Lifeguard Development: Expansion of development programmes to include: <ul style="list-style-type: none"> • Two Intermediate Guard Schools • One Junior Guard School • One Adult Guard School (subject to budget approval, noting increased accommodation costs) - A funding request of approximately \$130,000–\$150,000 has been submitted to support patrol service levels across Coromandel beaches (including Whangamatā, Ōnemana, and Pāpāmoa), and the potential reintroduction of Hahei and Cathedral Cove. Additional funding avenues are being explored; no confirmation yet. - Commitment to maintaining service levels without compromising club needs. Opportunity remains for further input before the budget is finalised. - Entries for ER Sports Manager closes tomorrow - have received several applications. 	AP
19.15	<p>ER Rookies Challenge</p> <ul style="list-style-type: none"> - 8 teams, 5 clubs, Whakatane, Opotiki, Papamoa, Omanu, Waihi Beach - new format delivered in March, more a challenge to see where Rookies are at and what their work ons are. - lots of team work and fun. - great feedback from clubs so far. 	CGC

Time	Discussion	Who
19:20	<p>Correspondence</p> <p>Update from NLC which has been distributed to LLC members.</p>	
19:20	<p>Lifesaving Update</p> <ul style="list-style-type: none"> ● Update regarding Equipment audits <ul style="list-style-type: none"> ○ – all completed ● End of season club reviews meetings being set up by Hiria for April ● Currently working on booking the end of season reviews in with each club <ul style="list-style-type: none"> ○ – will discuss the lifeguard capability reports ● End of season survey will be getting sent out to clubs shortly ● Currently working and planning for next season ● Dates to be confirmed shortly around paid guard application dates ● Working on how to monitor and improve talent pathways ● Update regarding cyclone due to hit this weekend 	DC
19:30	<p>CSL Update</p> <p>February SLA/PS Exam</p> <ul style="list-style-type: none"> - very low numbers. 9 in total and only 5 from ER with only 4 qualifying. Feel this exam would have been better held in April at easter - LLC thoughts on this? <p>IRB Drivers</p> <ul style="list-style-type: none"> - Been very difficult with surf conditions to qualify drivers. - Had 8 candidates who had done their theory and reinstatements earlier this year and were waiting to sit their practical exam. 3 ended up qualifying elsewhere in the country with 2 still on hold as now gone overseas. The other 3 qualified easter weekend with another 3 new candidates. <p>IRB Crewpersons Module</p> <ul style="list-style-type: none"> - 23 new IRB Crews qualified over easter weekend from Tairua, Pauanui and Whangamata <p>RWC Induction - 14/15 March</p> <ul style="list-style-type: none"> - 11 candidates gained their Probationary RWC Operators award. <p>RWC Exam</p> <ul style="list-style-type: none"> - scheduled this weekend but postponed due to severe weather conditions. - rescheduling to ANZAC weekend. 	HK

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	<p>First Aid courses</p> <ul style="list-style-type: none"> - Due to weather had to postpone SFA in Auckland (was for Pauanui and Onemana candidates) - LLC to let me know if there are any FA courses you would like me to organise either in the Coromandel, Auckland or Hamilton and what dates. - I will look at the Active Guard Report and see when refreshers are due and who qualifies for ASFA and will bring a proposal to the June meeting for consideration. <p>Proposed 2026/2027 Season Exam and Course dates</p> <ul style="list-style-type: none"> - Need to get these published on the calendar and advertised to clubs tomorrow. Especially exam dates for IRB and SLA. - SLA/PS exam - should this be moved to easter weekend on 27th March? <p>Courses to be scheduled</p> <table border="1" data-bbox="280 954 1179 1816"> <thead> <tr> <th data-bbox="280 954 772 1021">1 JULY 2026 TO 30 JUNE 2027</th> <th data-bbox="772 954 919 1021">From</th> <th data-bbox="919 954 1019 1021">To</th> <th data-bbox="1019 954 1179 1021">Location</th> </tr> </thead> <tbody> <tr><td data-bbox="280 1021 772 1055">Adult Guard School</td><td data-bbox="772 1021 919 1055">17-Oct</td><td data-bbox="919 1021 1019 1055"></td><td data-bbox="1019 1021 1179 1055">Papamoa</td></tr> <tr><td data-bbox="280 1055 772 1088">Engine Workshops</td><td data-bbox="772 1055 919 1088"></td><td data-bbox="919 1055 1019 1088"></td><td data-bbox="1019 1055 1179 1088"></td></tr> <tr><td data-bbox="280 1088 772 1122">ERCs</td><td data-bbox="772 1088 919 1122">23-Jan</td><td data-bbox="919 1088 1019 1122">25-Jan</td><td data-bbox="1019 1088 1179 1122">BOP</td></tr> <tr><td data-bbox="280 1122 772 1155">Intermediate Lifeguard School #1</td><td data-bbox="772 1122 919 1155">May 2027</td><td data-bbox="919 1122 1019 1155"></td><td data-bbox="1019 1122 1179 1155"></td></tr> <tr><td data-bbox="280 1155 772 1189">Intermediate Lifeguard School #2</td><td data-bbox="772 1155 919 1189">tbc - 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Time	Discussion	Who
19:35	<p>General Business</p> <p>Awards of Excellence</p> <ul style="list-style-type: none"> • Nominations close 3rd May • Two weeks prior to closing date will send reminder out to all clubs • Check junk folder - I sent an email this week to all chairs and admins, can you please ask clubs to check • Collate nominations after 3rd May. • LLC AOE meeting is on 17th May • Key that the LLC representative that comes to this meeting knows the guards who are nominated so can provide information about and around nominees • Honours and awards will meet on 30th May to decide finalists and winners • AOE on 25 July at Papamoa <p>EOI for LLC representatives</p> <ul style="list-style-type: none"> - when do they get sent out - what is the process for new reps and anyone coming off and replacing <p>Action: Hiria to find out process and let LLC know</p> <p>Next Meeting Date: Sunday 17th May - AOE Nominations</p> <p>HK - Closing Karakia.</p>	<p>All</p> <p>GH</p>
19:40	Meeting Closed	All

Action Point	Who	When by
EOI process for representatives to come on to the committee or resign	Hiria	by next meeting
- LLC to let Hiria know if there are any FA courses you would like me to organise either in the Coromandel, Auckland or Hamilton and what dates.	LLC	
- Hiria to look at the Active Guard Report and see when refreshers are due and who qualifies for ASFA and will bring a proposal to the June meeting for consideration.	Hiria	