



**SURF LIFE SAVING®**  
NEW ZEALAND

## Bay of Plenty Local Lifesaving Committee

**20th November 2024, 6:00pm, Papamoa SLSC**

**Present:** Poppy Crouch, Fergus Rieger (MMLS), Nikyla Halls (Omanu), Christian Richardson (Omanu), Duncan Bentley (Pukehina), Cat Manning (Whakatane), Fiona Gault (Opotiki), Liam Shanahan (MMLS), Caroline Trapski (Maketu)

**Attending:** Chaz Gibbons-Campbell - Lifesaving Manager, Eastern Region (online)  
Robynne Cabusao - Club Development Officer, Bay of Plenty  
Nick Wagstaff - Assistant

**Apologies:** nil

### Meeting Minutes:

#### 1. Welcome

The Chair opened the meeting at 6.04pm

#### 2. Apologies - nil

#### 3. Previous Minutes

The minutes of the previous meeting, held on 16th October 2024, have been previously circulated by email. It was resolved to adopt the minutes as a true and correct record of the meeting.

**Moved: DB | Second: KL**

#### 4. Action Items/Updates

- Opotiki - good refresher numbers.
- Whakatane - Manic at the moment. Need their exam earlier. Lots on at the moment. Not feeling supported with the SLA exam.
- Pukehina - Half LGs are refreshed. Half IRB drivers are refreshed. JS started last Sunday for the older kids.
- Maketu - Stu Lowth came in to go over CPR and O<sub>2</sub> and other first aid components. Had first JS session with older kids. Have a few PS that will do their SLA in January.
- Papamoa - Did a refresher day and then following up on patrols. Patrolling with good numbers. JS started and needs some more coaches.
- Omanu - Mass refresher on Saturday and got about 80 through. Patrols going well. All athletes need to do every patrol they are rostered on for this season,



*In it for life*

rather than just doing 20 hours. Need to find a replacement if they will be away & if they can't find a replacement they need to communicate with their PC.

- Mt Maunganui - patrols going well so far. Busy start to the season. Staying on top of refreshers. Just over 80 refreshed so far. IRB Drivers only about 5 so far. PS numbers have gone up. JS has started.

## 5. Lifesaving Update

- a. Patrol Update from Clubs - wins? workons?
- b. Operational Updates from SurfCom
- c. Patrol Audit Update
- d. TCC PLS Funding Working Group - EOI coming shortly. Fergus and Chook are keen to be part of this group
- e. PRE Updates
- f. Rescue of the Month - reminder. Close on the 1st of each month. PLS supervisors will do the paid nominations and clubs will do volunteer rescues/
- g. PLS Update

## 6. Club Development Update

- Update on November Exam  
Clubs removing candidates less than a week before exam  
Theory exam - couldn't run 2 x theory exams on Thursday night due to low examiner numbers  
General exam process - regional exams
- Exam registration process / course registration process
- ORA's for JS and training
- a. Development Calendar updates
  - SLA Exam #2 Saturday 23rd November.
  - SLA Exam #3 - 11th & 12th December at Omanu Beach SLSC
  - SFA 20/21st December at MMLS
  - SLA Exam #4 - 18th January at Maketu SLSC
  - SLA Exam #5 - 12th & 13th February at Papamoa SLSC
  - SLA Exam #6 - 15th March at Pukehina SR
  - Rookies Champs - 16th March at Pukehina SR
  - SLA Exam #7 - 12th April at Omanu Beach SLSC
  - ILGS - May 2025 at MMLS. Encourage people to come along as helpers/camp Mum or Dad etc. Will take extra candidates.
  - Junior Guard School - July 2025 (on calendar but not yet advertised)

### Surf Lifeguard Award

28

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Mt Maunganui Lifeguard Service

7

Omanu SLSC

10

Papamoa SLSC	10
Pukehina Surf Rescue	1
<b>Patrol Support</b>	<b>5</b>
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Mt Maunganui Lifeguard Service	4
Omanu SLSC	1
<b>Surf Lifeguard Award (Refresher)</b>	<b>159</b>
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Mt Maunganui Lifeguard Service	67
Omanu SLSC	9
Papamoa SLSC	47
Pukehina Surf Rescue	13
Whakatane SLSC	23
<b>Senior Lifeguard Award - IRB (Refresher)</b>	<b>23</b>
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Mt Maunganui Lifeguard Service	5
Opotiki SLSC	1
Papamoa SLSC	7
Whakatane SLSC	10
<b>Patrol Support (Refresher)</b>	<b>5</b>
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Mt Maunganui Lifeguard Service	1
Papamoa SLSC	3
Pukehina Surf Rescue	1

## 7. General Business

- A. (FR) clubs to try to bring a shadow/youth person to the LLC meetings. If your term is up in April/May and you are not intending to restand then it would be a good idea to bring someone with you so that they can see how the committee works.
- B. (FR) ER refresher day at the start of each season. Have all the examiners in one place and get through them all. March and October?

- C. Chief Examiner position - if you want more info reach out to Robynne
- D. (CM) What do all committee members do with the info from these meetings?
- E. (NW) Methoxy process

<b>Action Point Register</b>	<b>Whom</b>	<b>Timeframe</b>
Nov exam will be large so registrations will close early. Clubs to register ALL candidates directly into CRM/PAM (no manual registration option). Also ensure you register into either PS or SLA event.	All club instructors	
Audit plan - check availability of current auditors on scheduled dates, do roster, possibly need EOI for new auditors to fill gaps.	Chaz	
Establish a working group to determine additional funding needs from the council for paid lifeguard service. Clubs please recommend people who could be part of this group	Fergus/Liam, Christian, Karyn	
ACC funded PRE equipment - clubs to follow up with progress on this	MMLS - Fergus Omanu - Christian Papamoa - Karyn Pukehina - Duncan Opotiki - Fiona	
Engage probationary examiners after the season briefing and set them some tasks for their first exams of the season	CE SLA/IRB & Robynne	In progress
Staff to run reporting on SLA & IRB refreshers monthly and email to club's lifesaving committees so they have a named list of who still needs to complete their refresher (active guard reports)	Staff	On going
SLA Exam - Saturday 15th March - Pukehina - TBC	Duncan	Confirmed
Rescue of the month details and link to apply	Robynne	Completed
RWC Exams - get in touch with Nick if you have candidates interested	All	

**Next meeting:**

**Meeting closed: 7.13pm**