



**Coromandel Local Lifesaving Committee - Meeting Minutes**

Thursday 30 January 2025 – 7pm (Microsoft Teams Online)

Attending (Staff & Independents)	Attending (Club Delegates)
Chaz Gibbons-Campbell – LM (CGC)	Carter Hodge – Hot Water Beach (TH)
Hiria Kayes - CSL Coromandel (HK)	Gabriella Hughes – Tairua (GH)
Ella Toumadj – CE SLA (ET)	Sam Cox – Pauanui (SC)
	Amelia Wood - Whiritoa (AW)
	Maddie Scown – Waihi Beach (MS)
	Carter Hodges – Hot Water Beach (CH)
	Jack Sewell – Onemana (JS)

Apologies (Staff & Independents)	Apologies (Club Delegates)
Tyler Ranger – CE IRB (TR)	Taimania Hinds – Hot Water Beach (TH)
Nick Wagstaff - ALM (NW)	Brianna Norris – Whangamata (BN)

Time	Discussion	Who
19:00	<p><b>Welcome &amp; Apologies</b></p> <ul style="list-style-type: none"> <li>- Apologies from Taimania, Carter will attend in her absence. Also Tyler confirmed unable to make tonight’s meeting.</li> </ul>	CGC/HK /Sam
19:02	<p><b>Previous Minutes</b>  <a href="#">14 November 2024</a>            Motion to accept the previous minutes.            Moved: <b>SC</b> Seconded: <b>GH</b></p>	Sam
	<p><b>Previous Action Points</b></p> <p>Distribute radio network coverage maps to clubs - CGC <i>No updates at this stage, still waiting to hear back from Max.</i></p> <p>Patrol Audit Update</p> <p>Future funding needs working group - looking for members to form a working group to look at future service needs to ensure our funding needs are fit for purpose. 3-4 people to</p>	<p>Sam</p> <p>CGC</p> <p>CGC</p> <p>CGC</p>

Time	Discussion	Who
	volunteer from LLC group. Ella suggested Charlotte Toumadj. CGC suggested Bre Norris.	
19:08	<p><b>Correspondence</b></p> <p><b>Andy Kent - New Staff Announcement</b>  We're excited to announce the appointment of <b>Matt Cairns</b> as the new <b>Lifesaving &amp; Search and Rescue Support Manager</b>, a role created following a significant funding boost to strengthen the resilience of our SAR teams.</p> <p>This new role is designed to ensure that the SAR and Paid Lifeguard Service (PLS) activities are not only best practice but sustainable for the future of Surf Life Saving New Zealand.</p> <p>Recruitment for the three SAR Support roles will begin later this week, with details to follow.</p> <p><b>Steve Fisher - Piha Incident</b>  Email from Steve Fisher regarding the incident at Piha. Discussed with the group.</p> <p>If you are contacted by the media, please ask them to email <a href="mailto:media@surflifesaving.org.nz">media@surflifesaving.org.nz</a> as per our standard operating procedures. The team are actively managing this.</p>	Sam/ CGC
	<p><b>Health, Safety &amp; Welfare</b></p> <p>IRB Incidents</p> <ol style="list-style-type: none"> <li>1. <b>4th December – North Beach SLSC – Race Training:</b> <ul style="list-style-type: none"> <li>o 15-year-old male</li> <li>o Fractured right lower leg (tibia), including the growth plate, requiring surgery.</li> </ul> </li> <li>2. <b>11th December – New Plymouth Old Boys SLSC – Racing:</b> <ul style="list-style-type: none"> <li>o 15-year-old male</li> <li>o Fractured and dislocated right ankle, requiring surgery.</li> </ul> </li> <li>3. <b>14th December – Piha SLSC – After-Hours Callout:</b> <ul style="list-style-type: none"> <li>o Surfer hit by IRB during the rescue of an obese patient.</li> </ul> </li> <li>4. <b>17th December – Levin-Waitarere SLSC – Race Training:</b> <ul style="list-style-type: none"> <li>o 22-year-old male</li> <li>o Severe fractured femur, surgery required today.</li> </ul> </li> </ol> <p>Key points from above</p> <ul style="list-style-type: none"> <li>- Crew position is crucial in boat to avoid such injuries e.g. footstrap should be adjusted correctly and not loose. right foot below the flex point on the IRB floor board. Speed.</li> <li>- Scott Weatherall has said reporting has been fantastic and commends clubbies for their reporting.</li> </ul> <p>SC had discussion with the group around the types of injuries.</p>	Sam/ CGC

Time	Discussion	Who
19:15	<p><b>Lifesaving Update Round table:</b></p> <p><b>HWB</b> - Paid lifeguards have been going really well, stoked to get alot of training in while the surf was around. Good volunteer patrols and focusing on development.</p> <p>How are patrols looking for Feb?</p> <p><b>Tairua</b> - Had alot of people gaining awards, esp IRB Drivers. Volly patrols looking strong with at least 16-20 on patrol. Guards are keen to patrol at other beaches, have been sending them to Hot Water Beach, if any other clubs are needing LGs Tairua would be keen, let Gabby know as soon as possible.</p> <p><b>Pauanui</b> - Poor LG intake this year, getting people to patrols but still struggling with seniors in late feb.</p> <p><b>Onemana</b> - Mixed bag with numbers on patrols and doing training. Paid Lifeguards were better than expected with the Whiritoa exchange, members impressed with the level of standard. Patrol roster started off strong but has fallen apart, with a 'no show' on Auckland Anniversary Weekend, struggling to get members to patrol this weekend.</p> <p><b>Whangamata</b> - No update as BN unable to make meeting.</p> <p><b>Whiritoa</b> - PLS went really well with the Onemana Exchange, large numbers for the SLGA Training, only a few put through so far. Had a first aid course over the weekend but found dealing with the admin really poor. Not going to be using this provider again. Issues managing grooms behaviour when dealing with other clubs.</p> <p><b>Waihi</b> - PLS has been good, Headguard has been really good. Have not had the RWC on the water as often due to qualified members. One major first aid @ Orawaka, Comms were highlighted as an issue. Will be working on a scenario to test solutions.</p> <p>Development - had a rough run of SLGA candidates with only 8 going through, low numbers. recruitment issues. We did have 19 rookies which was fantastic.</p>	

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	<p><b>Updates:</b>            PLS Update: Beaches which have finished: Tairua, Pauanui, Onemana, Whiritoa.</p> <p>Waihi, Island View, Bowentown finishing this week/weekend. Massive thanks to clubs and members alike for their efforts supporting the PLS teams.            A club survey as well as a formal sit down with clubs will be held soon to get feedback on the season.</p> <p><b>Patrol Audits</b>            Hot Water Beach - 1            Tairua - 1            Pauanui - 1            Onemana - 1            Whangamata - 2            Whiritoa - 2            Waihi Beach -2</p> <p><b>Confidence during scenario and CPR</b></p> <p><b>IRB Log Books</b> - SC asked if any available for clubs. CGC said we have 20 in office and these can be sent out to him or picked up.</p> <p><b>ATV Registrations</b> - auditing which clubs have registered ATVs. Raise of hands at meeting show that Pauanui and Waihi have registered ATVs.</p> <p><b>Equipment Audits</b>            HK &amp; CGC will set up times with each club to complete equipment audits. This will be with key Lifesaving and OPEX representatives from each club and one of the LS team (CGC, JG, NW) and HK (where needed).</p> <p><b>Patrol Data:</b> as at 30 Jan 25, 2023/24 data from the same period.</p> <table border="1" data-bbox="277 1626 1291 2103"> <thead> <tr> <th></th> <th>2024/25</th> <th>2023/24</th> </tr> </thead> <tbody> <tr> <td>Patrol Hours</td> <td>23,543</td> <td>18,849</td> </tr> <tr> <td>Preventatives</td> <td>3,798</td> <td>1,643</td> </tr> <tr> <td>Public Involved</td> <td>191,037</td> <td>47,153</td> </tr> <tr> <td>Rescues</td> <td>82</td> <td>47</td> </tr> <tr> <td>Assists</td> <td>111</td> <td>128</td> </tr> <tr> <td>Major First Aids</td> <td>19</td> <td>22</td> </tr> </tbody> </table>		2024/25	2023/24	Patrol Hours	23,543	18,849	Preventatives	3,798	1,643	Public Involved	191,037	47,153	Rescues	82	47	Assists	111	128	Major First Aids	19	22	
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	Minor First Aids	194	83	
	Searches	17	14	
	<p><b>AON Rollout</b></p> <ul style="list-style-type: none"> <li>- Have stickers for Beach Condition Signs. Will get out to clubs.</li> <li>- Flag stands have started to rust already. SLSNZ looking at solution for this.</li> </ul> <p><b>Public Rescue Equipment</b></p> <ul style="list-style-type: none"> <li>- Artwork with Sign Biz. Delays as need sign off from councils.</li> <li>- Lot of public community groups requests for these signs.</li> <li>- Looking at putting together a list of places for good spots/high risk areas that PRE can be erected.</li> </ul> <p><b>Paid Lifeguard Service Funding working Group</b></p> <p>Chairperson: -  SME: Charlie T  SME: Brianna Norris  SME: Jack Sewell</p>			
19:25	<p><b>CSL Update</b></p> <p><b>First Aid Courses</b>  <a href="https://teamup.com/ks1hpzig13o5mxeuri">https://teamup.com/ks1hpzig13o5mxeuri</a>  7th-9th February - Advanced Surf First Aid full and refreshers, plus PMM - @MMSL</p> <ul style="list-style-type: none"> <li>- Robynne organised this course to capture group of PGs that needed qualification</li> <li>- Open to any clubbies - couple of Coro have registered.</li> <li>- Will look at options with Avan and clubs to hold this also in Coro this year.</li> </ul> <p><b>IRB Exams</b>  22 February - IRB Drivers Exam</p> <p><b>SLGA Exams</b>  19 April - SLGA Exam @ Whangamata (change of date - clubs notified in January)  23 Feb - Gabby will run a resit of the theory component for HWB candidates who failed December's SLA exam. To be held in Tairua.</p>			HK

Time	Discussion	Who
	<p><b>CGC</b> - Budgets coming up for 2025/26, what courses. SC still want clubs to be allocated the funding through CGF. JS having centralised training which is then funded through the CGF is a great idea, one less thing a volunteer needs to do.</p> <p><b>ET</b> - Have been able to do a number of ad-hoc retests which has been good for the clubs and candidates. Been really good exams so far.</p>	
	<p><b>General Business</b></p> <p><b>NLC update</b></p> <ul style="list-style-type: none"> <li>- Working groups updating TORs. Documents have been popped into google drive for SAR Advisory Group, Power Advisory Group.</li> </ul> <p><b>Awards of Excellence (AOE)</b></p> <ul style="list-style-type: none"> <li>- Fiona, new CCL, starts in February and will lead the planning process for this. Will call for interest for a working group to shape the AOE evening. It will still be BOP/Coromandel AOE together.</li> <li>- Nominations open Mid February, close 1 May.</li> <li>- New nominations forms are been created by Dom.</li> <li>- Workshop dates, content and presenter to be advised. Assist with completing forms and judging criteria.</li> <li>- Pencil date for <b>AOE - Saturday 26th July 2025.</b></li> </ul> <p><b>RWC Workshops</b></p> <ul style="list-style-type: none"> <li>- CGC to send out reminder for workshop dates. Budgets will be out. Review and come prepared to next meeting.</li> </ul> <p><b>Next meeting</b></p> <ul style="list-style-type: none"> <li>- Proposed that this be moved from 6th March to mid March as nationals are on around the 6th. SC to send out Doodle vote to gauge when LLC committee members are available.</li> <li>- Review of season and planning for next season.</li> <li>- AOE Selection - May</li> </ul>	<p>CGC</p> <p>CGC</p> <p>CGC</p> <p>SC</p>
	<p><b>Meeting Closed</b></p>	<p>All</p>
	<p><b>Items not covered but noted for follow up action.</b></p> <ul style="list-style-type: none"> <li>-</li> </ul>	<p>CGC</p>

Action Point	Who	When by
Distribute radio network coverage maps to clubs	CGC	1 March
Future funding needs working group - looking for members to form a working group to look at future service needs to ensure our funding needs are fit for purpose.	CGC	Next meeting
<b>Equipment Audits</b> <ul style="list-style-type: none"> <li>- HK &amp; CGC will set up times with each club to complete equipment audits. This will be with key Lifesaving and OPEX representatives and one of the LS team (CGC, JG, NW) and HK (where needed).</li> </ul>	CGC	by end of February 2025
<b>AON Rollout</b> <ul style="list-style-type: none"> <li>- Have stickers for Beach Condition Signs. Will get out to clubs in February.</li> </ul>	CGC/HK	by end of February 2025
<b>First Draft of Course Dates</b> <ul style="list-style-type: none"> <li>- HK/CGC to send out reminder for workshop dates. Budgets will be out. Review and come prepared to next meeting.</li> </ul>	CGC/HK	7 February 2025
<b>Next meeting</b> <ul style="list-style-type: none"> <li>- SC to send out Doodle vote to gauge when LLC committee members are available mid March for change of meeting date from 6th</li> </ul>	SC	asap