



Date: Monday 15th August 2022

To: Club Chairs and Club Committees

From: Scott Weatherall (National Health & Safety Advisor)

Subject: Health and Safety Update to help you get ready for the 2022/23 season

Greetings Team,

So just acknowledging this time of the year we have some movement in the club space around roles following AGM's and you all have a heap of information coming from Surf NZ HQ.

We did however feel value in a brief H&S update.

I asked the Regional Managers what clubs might find helpful:

- **Templates** - We have just refreshed the Club Health & Safety Template – it is super easy to download and make relevant for your club. Within this document, you have the opportunity to put your club-specific identified risks and hazards in and also your management of these. Here is the link to help you <https://www.surflifesaving.org.nz/club-management/health-safety/our-approach>
- **Site Docs** - You will be hearing about the new exciting updates in regards to the Patrol App – this is exciting and a really good step forwards. It won't be the one-stop shop this season as we have some changes and additions for it. For this season we will still be using Site Docs in conjunction to help us do Operational Risk Assessments (ORA's) for scheduled training sessions and junior surf, etc If you need access to Site Docs please contact me.
- **Accident Investigations** – just a quick update as we work through investigations were required following accidents our priority is to ensure that the person/people are ok and wrap any required support around them, and then work out what happened, the reason being is we want to help avoid accidents wherever we can. Just recently we investigated an accident where a club member injured their shoulder following exiting an IRB – we found we don't currently teach how to safely exit the boat as a result of that investigation so are working on updating that learning material and instruction.
- **Are Clubs a PCBU?** We are often asked "Are clubs a PCBU under the Health & Safety in Workplace Act (HSWA)" when they don't "employ" a staff member – it's a really good question and often at times a little muddly in the interpretation. Our members are classified as "Volunteer Workers" so we "SLSNZ" and the Club has a shared responsibility to look after our members and manage risk. Therefore we must ensure all practicable steps are taken to look after all our members
- **Availability** - I do plan to get around the country, and call in and spend some time at events, clubs and training courses – if you would like me to catch up some time to support your club please let me know.



In it for life

- **Extra resources and information** – here is the link to the Health and Safety information, policies, and procedures <https://www.surflifesaving.org.nz/club-management/health-safety>

Please remember it is my role to support clubs so if you have a question, challenge or concern please reach out my cell is 027 4404 700 or my email is scott.weatherall@surflifesaving.org.nz

Yours sincerely

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