

Online Learning: How to download and log into the Assessor App

If you have any questions, problems or feedback please contact your club administrator or member.education@surflifesaving.org.nz.

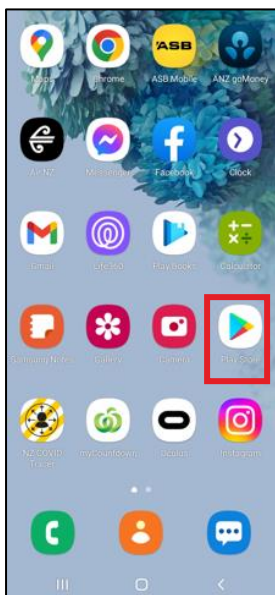
If you are an instructor, examiner, facilitator or assessor for a course that is assessed online (either via signing off face to face training, or assessing practical assessments), you are considered an **ASSESSOR**.

When you log into the Assessor Area, it will allow you to complete all functions required to mark assessments of learners for courses which have assessments that are managed in the LMS.

NOTE: This is only for courses for which you hold the relevant qualification to assess.

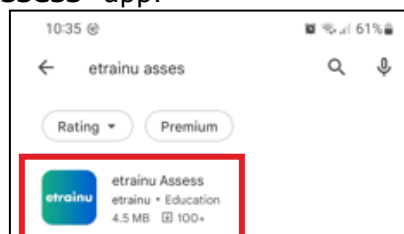
You can access the Assessor App 2 ways:

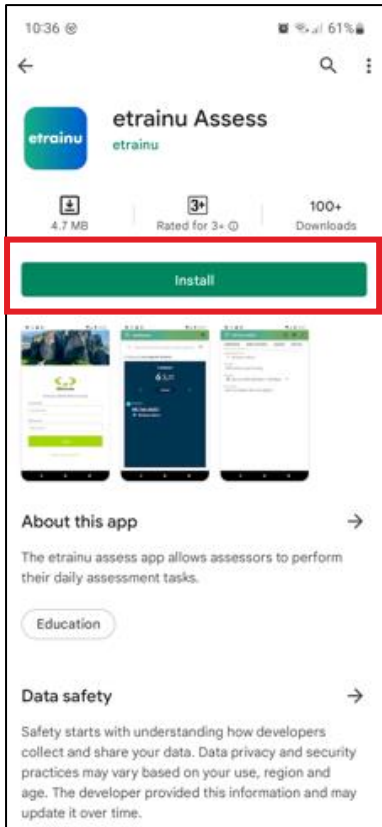
Access via the App on your phone:



1. On your smart phone, click on the "**Play Store**" app.

2. In the search bar, search for "**etrainu assess**".
3. Select the "**etrainu Assess**" app.

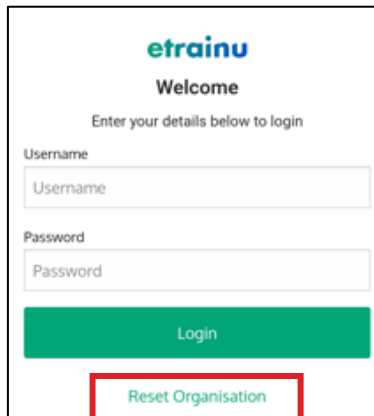




4. Click the **"Install"**.

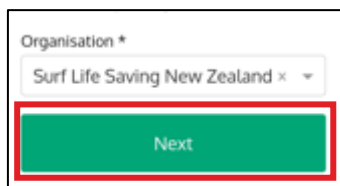
5. Click **"Open"**.

6. BEFORE logging in, click on the **"Reset Organisation"** button.



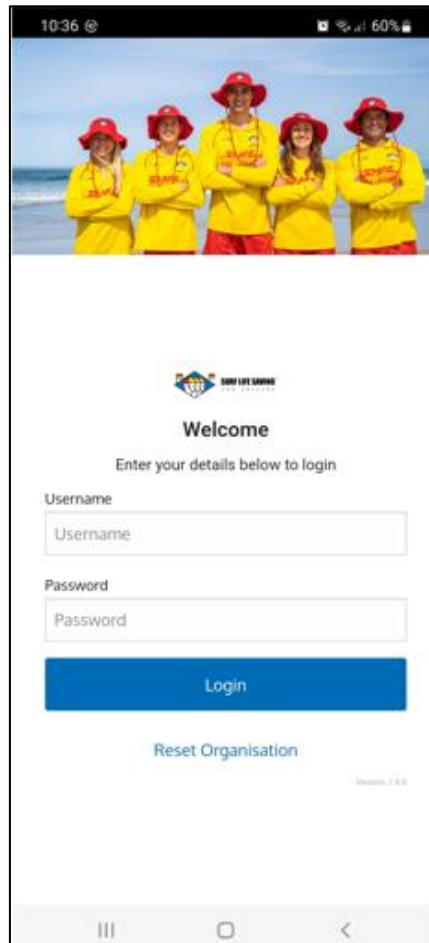
etrainu
Welcome
Enter your details below to login
Username
Username
Password
Password
Login
Reset Organisation

7. Select **"Surf Life Saving New Zealand"** from the dropdown and click **"Next"**.



Organisation *
Surf Life Saving New Zealand x
Next

8. Add your **MEMBER PORTAL** username and password and click **“Login”**.



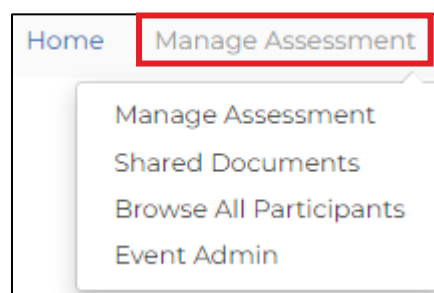
Note: Only those members with “Assessor” access will be able to log into this app. If you do not know your username or password, contact your club or watch the “How to change your password” video <https://www.youtube.com/watch?v=MQaAVQNvjdk&t=1s>.

See the **“Event Calendar and Event Admin”** guidance document for more information.

Access via the LMS:

Before you start, make sure you have “Switched” to your admin or assessor access. See our **“Switching between accounts”** guidance document.

1. Click on **“Event Admin”** under the **“Manage Assessment”** heading.



See the **“Event Calendar and Event Admin”** guidance document for more information.