



BP SURF RESCUE NEW ZEALAND CHAMPIONSHIPS

RUAKAKA BEACH
10-11 APRIL 2021

BUILDING MORE COMPETENT AND CAPABLE LIFEGUARDS

ENTRY CIRCULAR
SURF LIFE SAVING NEW ZEALAND



Event Overview

The BP Surf Rescue New Zealand Championships has a proud history of being one filled with hard, fast, and action-packed racing. The largest Inflatable Rescue Boat racing competition on the Surf Life Saving calendar, crews from throughout the country will line up to showcase their surf skills, fitness and experience amongst their peers.

The competition includes several events, requiring varying levels of technical skill and physical fitness. With surf and weather conditions constantly changing, the competition has proved to be one of the most exciting competitions of the Surf Life Saving calendar.

Making its debut appearance at Ruakaka Beach, we invite you to celebrate the skills and experience of some of Surf Life Saving New Zealand's very best IRB Crews as they compete for their friends and against their fellow athletes.

Entry Circular

This document provides you with all the information you need to know in order to enter this event. While it contains the typical logistical information surrounding the event, it also incorporates very important details that an athlete, parent and/or guardian must be aware of before entering themselves or their child into this event.

Entry Information

Entries may be made using the SLSNZ Online Event Entry System. Your club has access to this system and will process your entries. Following the close of entry as detailed below entry fees will be invoiced directly to your club for payment prior to the competition.

Entries Open: 10:00am, Friday 5th February 2021
Entries Close: 10.00am, Mon, 29th March-2021
Entry Fee: \$70.00 per event (inclusive of GST)
Eligibility of Competitors: Please see Section 2.2 of the SLSNZ Surf Sport Competition Manual for a comprehensive breakdown of eligibility criteria.

Important Times

Saturday 10 April 2021

Start Time: 8:00am
Prizegiving: 30 minutes after the conclusion of racing
High Tide: 0621 hrs – 2.5m
Low Tide: 1230 hrs – 0.6m

Sunday 11 April 2021

Start Time: 8:00am
Prizegiving: 30 minutes after the conclusion of racing
High Tide: 0706 hrs – 2.5m
Low Tide: 1314 hrs – 0.6m

Age Groups

Age group is determined by the competitor's age at midnight on 30th September 2020. For example, if you were 23 on the 30th September 2020, you are not eligible to compete in the Under 23 division.

Events

The following events and divisions will be held at the competition (listed in no particular order):

Under 19 Male Division:

- Single Rescue
- Assembly Rescue
- Mass Rescue
- Tube Rescue

Under 19 Female Division:

- Single Rescue
- Assembly Rescue
- Mass Rescue
- Tube Rescue

Under 23 Male Division:

- Single Rescue
- Assembly Rescue
- Mass Rescue
- Tube Rescue

Under 23 Female Division:

- Single Rescue
- Assembly Rescue
- Mass Rescue
- Tube Rescue

Open Male Division:

- Single Rescue
- Assembly Rescue
- Mass Rescue
- Tube Rescue
- Team Rescue

Open Female Division:

- Single Rescue
- Assembly Rescue
- Mass Rescue
- Tube Rescue
- Team Rescue

Team Substitutes

All team substitutes must be registered in some capacity in the competition. This is to ensure compliance with SLSNZ Sport Policy SPS008: Event Entry Eligibility.

An athlete that has entered into an event is capable of acting as a team substitute, with consideration to the applicable role and required qualifications i.e. Driver or Crewman. An athlete who is not entered into an event who wishes to be eligible as a team substitute must be entered as either a Driver or Crewman Team Substitute.

In accordance with SLSNZ Sport Policy SPS008: Event Entry Eligibility, no late entries for a team substitute will be accepted unless considered to be an 'exceptional circumstance' pursuant to Section 8 of the policy.

Event Rules

This event will be conducted under the rules contained in the following documents. [SLSNZ Surf Sport Competition Manual](#), including any additional amendments as detailed on the website and any additional requirements as communicated by the Event Management Committee. Please note that the Manual has recently been updated to the 9th Edition (V4). Additionally members entering this event are bound by the following rules:

- [SLSNZ Constitution](#)
- [SLSNZ Regulations](#)
- [SLSNZ Code of Conduct](#) (Note: The Event Management Committee reserve the right to exclude competitors from further competition for poor or 'un-sportsman like' behaviour. This also applies to parents, managers and supporters)
- [Drug Free Sport New Zealand](#)
- [SLSNZ Sport Policies](#)

Event Programming

The Draft Programme can be found in [Appendix One](#) of this entry circular. Please note that the Draft Programme is subject to change due to a dependence upon the number of entries and surf/weather conditions.

The event draw will be available online [here](#) from 12:00pm Friday 9th March 2021. No paper copies will be made available. Please note that lane draws may change during the event as a result of scratchings.

Results

Results will be available online [here](#) as events are completed.

Site Plan

The draft Site Plan can be found in [Appendix Four](#) of this entry circular. Please note that the Site Plan is subject to change due to a dependence upon the number of entries and surf/weather conditions.

Event Safety

Pre-Existing Medical Conditions

All participants and officials with a pre-existing medical condition must complete and submit a 'Pre-Existing Medical Conditions Declaration' form prior to the close of entries. These forms are to be submitted to the Event Manager: email to mark.inglis@surflifesaving.org.nz. Participants are encouraged to submit these as early as possible. Once submitted, the forms will be reviewed by SLSNZ and a decision will be made on whether a 'Competitor Waiver' form is required to be completed.

These forms are available through the website [here](#).

Competition Safety Plan

The Competition Safety Plan will be made available through the website [here](#) prior to the event commencing. The document is also available for viewing in the Event Management Area during the event. The missing person at sea reflex tasking can be found in **Appendix Two** of this entry circular.

Personal Floatation Device and Safety Vests

As per Rule 9.1.1 b :Personal Floatation Device (PFD) are compulsory for all IRB drivers, crew person and patients in Competition and Competition training except for the tube rescue Race patients who will be required to wear a high visibility vest and continue to be clipped in the rescue tube while in the boat.

Parent, Guardian, Coach, Team Manager and Club Obligations

It is the responsibility of clubs, through their coaches and manager, to ensure that each individual competitor/crew is competent to **safely** compete in the conditions that prevail on any given day.

It is therefore the clubs responsibility to ensure that competitors who are not yet competent to compete in the prevailing conditions are withdrawn from an event rather than expose them to unnecessary risk or potential harm by encouraging or coercing competitors to compete, particularly against their will. Please refer to statement (e) of the **Agreement to be bound by the Manual** section of the **Surf Sports Competition Manual**. The Manual can be found [here](#).

It is the expectation of the organisers that all clubs will only permit competent competitors to compete in an event.

Warm Up on Friday 9th April 2021

Please note that all SLSNZ rules and regulations apply on Friday 9th April 2021, as they do during the event. Please ensure compliance and follow the instructions of Event Management Staff.

Return to Shore Procedure

Situations have arisen in past events where craft and or people have been stranded on the IRB race course in the direct path of rapidly approaching IRB crews, whom are unaware of the hazard that lies ahead due to the inability to see the stranded craft/person due to sea conditions, which poses significant risk to people and craft.

The purpose of this procedure is to put in place systems to help identify these situations and immediately draw competitor's attention to the need to immediately 'throttle back' and precede with caution, in order to prevent potential collisions and harm to people and craft.

1. **EMC/nominated officials** - Upon identifying that a person and or craft are stranded within the race arena, the following actions must be implemented as soon as practicable.
 - a. Have the starter activate the all-round RED flashing light atop of the starter pole.
 - b. Raise and wave a RED flag on shore in the affected lane, in direct line of sight of the returning IRB Driver.
 - c. Raise and wave a RED flag from an attending water safety craft.
2. **Drivers** – Upon sighting the red flashing light or waving of a red flag, drivers must throttle back and proceed to shore, unless directed to provide assistance by the designated water safety crew.

Event Photography

Applications need to be made to the Event Manager to gain access to the Competition Arena in order to use cameras or video devices. Applications need to be made prior to the start of the event and must be submitted by 10:00am on the 2nd April 2021. The Application Form can be found in [Appendix Three](#) of this entry circular.

Media accreditation:

There are two levels of accreditation:

1. Media

Journalists and photographers working directly for, or contracted to, local, national and international media outlets including TV, radio, newspapers, magazines and websites.

2. Club Photographers

Photographers appointed or contracted by a participating club to produce imagery. Only one Club Photographer can be appointed or contracted per club.

Only applications from Surf Life Saving Members and Media Agencies will be accepted for consideration (No public or non-members will be given access to the Competition Arenas to take photos, this includes parents of members who do not hold a membership themselves).

If access is gained then a Lanyard and Vest will be issued and must be worn at all times.

SLSNZ reserves the right to refuse access to the arenas.

By entering this event Athletes and Team Management agree to SLSNZ using images and video taken during the competition for media and marketing purposes. Athletes and Team Management also agree by entering into this event that SLSNZ or second party contractors are allowed to fly drones above Competitors and Team Management throughout the event.

Dune and Environment Protection

As per all our events dune and environment protection is the responsibility of everyone and as Surf Life Saving members please make sure you look after our beaches and sand dunes. If you see anyone walking through the dunes or placing equipment in areas they shouldn't be please advise them to remove it or inform event management. Please make sure all rubbish is placed in the bins supplied or taking with you.

COVID Measures / Precautions

The event Management will look to implement the Event Sector Voluntary Code. This Event Sector Voluntary Code outlines a high-level overview of what the event sector can do to safely deliver events. The Code provides best practice expectations on running events and is based on Ministry of Health guidance to reduce COVID-19 related risks.

The Event Organisers would suggest members associated with this event:

- **Stay home if you are unwell and call Healthline (for free) on 0800 358 5453 or your health care provider if you think you have symptoms of COVID-19.**

- **Follow basic hygiene measures at the event:**

- Hand hygiene – frequently wash your hands for a minimum of 20 seconds, then dry them thoroughly. If you are unable to access soap and water, use an alcohol-based hand sanitiser containing at least 60% alcohol. If using sanitiser, ensure that you use enough to cover your hands and rub hands together until dry.

- Cough and sneeze etiquette – sneezing or coughing into the crook of your elbow or covering coughs and sneezes with a tissue, then putting the tissue in a bin and cleaning your hands (as above).

- Avoiding touching your face – hard surfaces can be contaminated with infectious droplets. Hands can be contaminated after contact with these surfaces. If you need to touch your face, clean your hands first.

- Cleaning surfaces and frequently touched items – clean high-touch surfaces and items (for example door handles and phones) frequently with an appropriate cleaning solution to reduce transmission of germs in general.

- Physical distancing – When physical distancing isn't a requirement, you can still play it safe by continuing to keep a distance from people you do not know. Use your judgement. This will help to minimise the spread of COVID-19 if community transmission returns.

Changes in COVID Alert Levels.

Public Events at Alert Level 2

If Level 2 were imposed countrywide, restricting gatherings to 100 persons, the event management would look to run the event over two separate days, split either by Age Group and Gender, dependant on entry numbers. We would then ask that support crews and spectators maintain their own distinct bubble separate to the competitors.

Public Events at Alert Level 3

At Alert Level 3 gatherings of any size are cancelled and public venues are closed. Gatherings such as concerts and sporting events pose a high risk for transmission of infectious diseases.

Communications

Event Management utilise a variety of tools to keep you updated with the latest event information and news. These include:

[The SLSNZ Event Calendar](#)

[Facebook](#)

[Twitter](#)

[Instagram](#)

Please note that the SLSNZ Website will provide the latest event information at all times.

Key Contact

If you have any queries or concerns, please feel free to contact the Event Manager.

Mark Inglis
National Event Manager
Surf Life Saving New Zealand

m 027 457 1021

e Mark.inglis@surflifesaving.org.nz

Draft Programme: Subject to entry numbers.

Saturday 10th A 2021

Start Time: 8:00am
 Prizegiving: 30 minutes after the conclusion of racing
 High Tide: 0621 hrs – 2.5m
 Low Tide: 1230 hrs – 0.6m

Water Arena	# Races approx..	Progressions
Mass Rescue		
U19 Women - Heats		
U19 Men - Heats		
U23 Women - Heats		
U23 Men - Heats		
Open Women - Heats		
Open Men - Heats		
U19 Women - Semis		
U19 Men – Semis		
U23 Women - Semis		
U23 Men – Semis		
Open Women - Semis		
Open Men – Semis		
U19 Women - Final		
U19 Men – Final		
U23 Women - Final		
U23 Men – Final		
Open Women - Final		
Open Men – Final		
Tube Rescue		
U19 Women - Heats		
U19 Men - Heats		
U23 Women - Heats		
U23 Men - Heats		
Open Women - Heats		
Open Men - Heats		



Water Arena	# Races Approx.	Progressions
Tube Rescue- continued		
U19 Women - Semis		
U19 Men - Semis		
U23 Women - Semis		
U23 Men - Semis		
Open Women - Semis		
Open Men - Semis		
U19 Women - Final		
U19 Men - Final		
U23 Women - Final		
U23 Men - Final		
Open Women - Final		
Open Men - Final		
Teams Race		
Open Female - Heats		
Open Male - Heats		



SURF LIFE SAVING®
NEW ZEALAND

Sunday 11 April 2021

Start Time: 8:00am
Prizegiving: 30 minutes after the conclusion of racing
High Tide: 0706 hrs – 2.5m
Low Tide: 1314 hrs –0.6m

Water Arena	# Races Approx.	Progression
Assembly Rescue		
U19 Women - Heats		
U19 Men - Heats		
U23 Women - Heats		
U23 Men - Heats		
Open Women - Heats		
Open Men - Heats		
U19 Women - Semis		
U19 Men - Semis		
U23 Women - Semis		
U23 Men - Semis		
Open Women - Semis		
Open Men - Semis		
U19 Women - Final		
U19 Men - Final		
U23 Women - Final		
U23 Men - Final		
Open Women - Final		
Open Men - Final		
Single Rescue		
U19 Women - Heats		
U19 Men - Heats		
U23 Women - Heats		
U23 Men - Heats		
Open Women - Heats		
Open Men - Heats		



Water Arena	# Races Approx.	Progression
Single Rescue- continued		
U19 Women - Semis		
U19 Men - Semis		
U23 Women - Semis		
U23 Men - Semis		
Open Women - Semis		
Open Men - Semis		
U19 Women - Final		
U19 Men - Final		
U23 Women - Final		
U23 Men - Final		
Open Women - Final		
Open Men - Final		
Teams Race		
Open Female -Final		
Open Male -Final		

Missing Person at Sea - Officials Reflex Tasks

The continuous sounding of air horns & whistles, and waving of flags to competitors, **confirms** that a **competitor is missing at sea**.

OFFICIALS' response and responsibilities.

1. Immediately close and clear the water arena of competitors and craft, by...
2. The continuous sounding of air horns & whistles, and waving of flags to competitors, until all competitors are out the water.
3. With the assistance of supporters immediately clear competitor's equipment from the beach within the affected arena/s then keep supporters and all competitors, who are **not** part of the competitor search party (CSP), out of the affected arena/s.
4. Arena Referees (AR) with assistance of officials and team managers/coaches, assemble the designated CSP into orderly lines, with fins & goggles/masks, ensuring each are "buddied up," and with lifeguard (LG) support, (preferably 1X10). LGs must have fins and a tube.
5. Arena Referees (AR) to 'standby' on their allocated radio channels for instructions from the Event Safety Officer (ESO) who will confirm the location and timing for the deployment of the CSPs.
6. When requested, deploy the CSP to sea, then observe and monitor progress of the CSP and their safety. AR to provide feedback to ESO only where necessary and only as radio traffic permits. AR should continue to 'standby' their radios for further information and instructions.
7. Officials may be called upon by the ESO to call for volunteers, (qualified LGs, whom are competent swimmers, and whom have fins, goggles/mask, and preferably a wetsuit vest) from supporters, who are able and willing to take part in the search upon completion of a suitable briefing, to form supporters search parties (SSP). Officials may only deploy SSP after cleared to do so by the ESO or their delegate, and only when the ESO or their delegate is satisfied that the SSP have been adequately briefed of their roles, safety procedures, and the potential hazards and risks.

Missing Person at Sea - Managers/Coaches Reflex Tasks

The continuous sounding of air horns & whistles, and waving of flags to competitors, **confirms** that a **competitor is missing at sea**

TEAM MANAGERS/COACHES' response and responsibilities.

1. Team managers to check that their competitors are all accounted for.
2. Assign only competent lifeguards (LG) to the competitor search party (CSP) with fins and goggles/masks, and direct them to their Coach or Arena Referees (AR) in the affected arena/s.
3. Coaches to report immediately to the AR in their assigned arena and organise their CSP in line/s, ensuring that they are 'paired up' while awaiting instructions from the AR.
4. CSP should be sorted into lines with the most capable athletes closest to the water and least capable furthest from to the water. Coaches to remind CSP that when in the water, searchers will take turns at diving under water to search, while the their buddy makes sure they are safe and that their buddy returns to the surface.
5. Coaches/Team managers must should know the number and names of their CSP prior to entering the water and ensure that they are all accounted for prior to leaving the water and or search party.
6. Team Managers/Coaches and the CSP must follow the instructions of the AR and officials at all times to ensure that the search is implemented in a coordinated manner. If competitors do not feel confident or capable of implementing a search they must withdraw from the CSP, ensuring that they notify their buddy and coach/team manager before leaving the water and or CSP.

Missing Person at Sea - [Supporters Reflex Tasks](#)

The continuous sounding of air horns & whistles, and waving of flags to competitors, **confirms** that a **competitor is missing at sea**.

SUPPORTERS' response and responsibilities.

1. Immediately leave the beach area closest to the water, taking all equipment that you can, to provide clear open access to the water arena by officials and search parties.
2. Only re-enter the arena area, if required, to continue to remove craft and equipment from the arena.
3. Then please remain outside the arena and the designated search zone until instructed or permitted to do so by officials or an announcement by the event management group over the public address system.
4. If you are a qualified and refreshed lifeguard, a competent swimmer, and have fins and goggles/mask with you, and preferably a wetsuit vest, you may wish to consider making yourself available, to join a support search party. If you meet all these requirements, please report to an official in the affected arena/s with the equipment detailed above, and follow their instructions as directed.

Missing Person at Sea - [IRB Reflex Tasks](#)

Upon hearing rescue, rescue, rescue or the continuous sounding of air horns & whistles, and waving of flags to competitors, **confirms** that a **competitor is missing at sea**.

IRB CREWS' response and responsibilities.

1. **One crew** to immediately return to shore and pick up the LKP (pink) buoy and place this at the **Last Known Position** of the missing person.
2. Once the LKP is in the correct position, the crew person must enter the water with life jacket, at the LKP, and allow themselves to drift in the direction of the prevailing current, while maintaining their distance from the shoreline.
1. **All other Crews** - Immediately remove all competitors from all arenas, regardless of the race completion.
2. Position the IRBs on the ocean side of the break zone and LKP and stand by on your assigned radio channel for further instructions.
3. Monitor progress of the competitor search party in the water, and provide immediate assistance if required.
4. If the missing person is found, immediately return to the designated position on shore. The Tower.

Media Accreditation Application Information

There are two levels of accreditation:

1. Media

Journalists and photographers working directly for, or contracted to, local, national and international media outlets including TV, radio, newspapers, magazines and websites.

2. Club Photographers

Photographers appointed or contracted by a participating club to produce imagery. Only one Club Photographer can be appointed or contracted per club.

Media and individuals seeking accreditation for the events must:

- Complete the application form and submit it to the Media Manager no less than 10 days prior to the start of the event.
- Provide a clear and suitable head and shoulders photograph.
- Sign in with the Media Manager or Event Manager on site at the start and end of each competition day.
- Wear their provided laminated accreditation pass and high visibility vest at all times in the competition arenas and return to the Media Manager or Event Manager at the conclusion of the event and agree not to share or provide passes or vests to anyone else.
- Agree to abide by event safety, access rules and instructions from Surf Life Saving New Zealand staff and officials. Anyone who fails to self-regulate or follow these will be asked to leave the arenas.

Rules:

- Accredited Media and Club Photographers can only operate within three metres of the arena barriers or within two metres of craft if they are stacked inside the water arena barriers.
- They are permitted to operate anywhere outside of these zones but are not permitted inside of team tents without invitation.
- Interview requests with Surf Life Saving New Zealand staff, officials, volunteers, event staff or athletes must be requested through the Media Manager or Event Manager at least two hours prior.
- Official Media will have priority to conduct interviews.
- Requests for camera or video devices to be attached to athlete crafts must be made prior to the start of the event or day of the event if the event is multiple days.
- The only exception to the above is Surf Life Saving New Zealand's Media Manager and official event photographer who have free access to all areas.

Inappropriate use of cameras and video devices at events:

- Event organisers reserve the right to ban anyone found to be using cameras or video devices inappropriately at any events, trainings or activities.
- Event organisers will notify the appropriate authority (ie Police) if they suspect that a person is using cameras or video devices inappropriately.
- Surf Life Saving New Zealand reserves the right to cancel accreditation if a person is charged with the misuse of cameras and/or video devices by the appropriate authority.

Surf Life Saving New Zealand reserves the right to grant media accreditation at its discretion. Any questions or queries should be directed to the Event Assistant.

Media Accreditation Application Form

Event Name: _____

Full name: _____

Email: _____

Mobile number: _____

Address: _____

Applying for:

- Media: Please state agency name: _____
- Club Photographer: Please state club: _____

Attendance days Y/N:

- Day 1: _____
- Day 2: _____

I confirm that I have read and understood this application agreement and agree to the terms and conditions.

Signature: _____

Date: _____

Please email your completed and signed application form together with a clear head and shoulders photograph (1MB in size) to the Event Assistant

Site Plan – Ruakaka Beach

