



SURF LIFE SAVING®
NEW ZEALAND

COROMANDEL

Club Chairs Meeting Minutes – Saturday 19th May 2018

Venue:	Whangamata SLSC	
Meeting Open:	2:00pm	
Present:	Gary Hinds	- Hot Water Beach
	Spencer Raymond	- Pauanui
	Anne Duncan	- Onemana
	Nathan Hight	- Whangamata
	Garry Christopherson	- Whiritoa
	Donna Pfefferle	- Waihi Beach
Attending:	Mike Hickson	- Maketu (Chair of Chairs)
	Paul Dalton	- CEO (SLSNZ)
	Chase Cahalane	- Lifesaving Manager (Eastern Region SLSNZ)
	Chris Emmett	- Regional Manager (Eastern Region SLSNZ)
	Brent Warner	- Chairman of the Board (SLSNZ)
	Kelvyn Eglinton	- Board Member (SLSNZ)
Apologies:	Rob Ford	- Tairua

1. Welcome and Introductions – Mike Hickson

MH welcomed the chairs and thanked them for their input prior to this meeting, individuals stated their clubs and positions so the meeting was clear on who was present.

2. Previous Meeting Minutes – Mike Hickson

MH presented the minutes from the November 2017 full Eastern Region Club Chairs Meeting in Mt Maunganui and asked for any changes and for the meeting to ratify the minutes.

➤ *It was moved that the Coromandel Club Chairs accept the "Minutes from the November 2017 Eastern Region Club Chairs meeting be ratified as true and correct" Moved NH, Seconded GH, motion passed.*

3. Previous Meeting Action Point Register Summary – Chris Emmett

CE presented a summary of action points from the November 2017 meeting:

I. Local Area Health & Safety Workshops - Completed

SLSNZ would look to move these into August/September 2018. CE gauged interest from the CORO Clubs who would be interested in a workshop focusing on a particular topics, Sport/Training Session Safety, Juniors Surf Safety, and Lifeguard Induction. Also intention was to repeat the individual Club H

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& S Audit and update/align all club manuals. Not a great amount of interest CORO Clubs could come to the BOP workshop.

II. Local Area Governance Workshops – Completed

Again these could be moved September/October 2018, however interest was low as Regional Sports Trusts do offer governance training and have a good programme in this area, also clubs could use RM or governance support person, Pauanui has taken up this offer.

III. ER Awards and Honours Representative – Completed/Ongoing

CE touched base with Sheryl Mclay, she is still keen on chairing the ER Committee and has been appointed as our ER/National Honours Rep, and other ER Members Committee members are Carrol Quirk, Kent Jarman and Dick Glover. Sheryl didn't want to formalise the ER Committee currently, however was happy go with what the chairs wanted, the committee is the right people and is working well. Innovation of the Year and Volunteer of the Year are now judged by the Eastern Region Awards and Honours Committee.

IV. AOE Lifesaving Changes – Completed

Completed rubric's for all Lifesaving awards and the addition of Emerging Lifeguard Award was completed.

V. Key Funding and Media Messages – Completed

Lisa Smith (Media & Communications Specialist) send out a pre-season media pack, this went out in November is available from clubs support staff.

VI. Club Sustainability Grants – Ongoing

Neither Waikato or BOP Regional Council have taken this forward from our submissions for 2 reasons 1) Central Government funding discussion, 2) BOPRC yet to adopt Regional Funding Model.

VII. Police Vetting – Completed

SLSNR undertook this across their entire membership over the age of 18 during the 2017/2018 season there was about 65% uptake. Clubs undertook this administrative challenge. ER Regional Lifeguards and Beach Ed Instructors are required to be vetted every 3 years. SLSNZ chose to look at key members in our own clubs not across the board, awareness is very high at the moment, culture is most important. Membership protection officer is also a good idea, look to implement this in your club.

VIII. Membership Mental Health – Completed

Learnings and feedback have prompted a review currently around peer support & EAP services. We do have some really good best practice systems in place, however some tweaking will occur.

Discussion took place around support for members with pre-existing issues, families and parents should be involved. SR asked for what support/advice could come through SLSNZ. NH talked about overall inclusively and SLSNZ capability, is there a model that we can replicate? DP spoke about the Waihi experience.

- Action: CE to look at Mental Health Foundation framework and guidelines to approach situations put into Club Health Toolbox.

4. Call for General Business Items – Mike Hickson

MH asked for General Business items no items were added:

5. SLSNZ Update Topics – Paul Dalton

PD gave a summary of the SLSNZ topics below:

- I. **SLSNZ AGM** – This will be held in Auckland on the 22nd of September 2018 at the Heritage Hotel, the Club Chairs Workshop/SLSNZ Awards of Excellence will also be part of this meeting then the. Board Appointments Panel is also due Mid-June.
- II. **Financial and Budget Update** – PD summarised how the organisation was tracking for 2017/2018 Financial Year, in general it was a good year with some wins. He advised the 2018/2019 budget would be tight.
- III. **Insurance** – PD stated that there was likely to be an increases to the club insurance contribution for the 2018/2019 season due to double whammy of not receiving the extra NZLGB Grant and building replacement increases adding to the sum insured. All shortfall between the total premium and the amount SLSNZ has for subsidies will be passed on to the clubs.
- IV. **SLSNZ Strategic Plan** – The final 2018/2019 version is now available on the website and has been sent to clubs. Tweaking of priorities has taken place to identify what is most important.
- V. **Bid for Central Government Funding** – PD explained where the organisation is at, this is still a live conversation, capability report almost completed by WSNZ, will be a supporting document, and we need this to be seen as a whole/one organisation deal if it goes forward. Frontline opex funding is first priority, then capex funding then SLSNZ support. NH sought clarification around backbone support still remaining.
- VI. **Projects on the Go** – Helmet in IRBs, still in progress, group formed and recommendation to come, project should be completed by July. Consultation Project – draft decision making process will go out to the clubs soon this will be a major topic of conversation for the chairs workshop. New IRB Hull Trial now completed and decision will be made soon. Right foot strap in IRB's is something that we are having another look at and the wider training space. NH brought up timelines for policy review and what is achievable before the start of the season, conversation centred on process.

6. Eastern Region Representative BAP (Board Appointments Panel) BAP - Paul Dalton

PD introduced the role of the BAP as being one of the most important in SLSNZ.

Motion: It was moved that the "BOP Club Chairs support the nomination of Paul Treanor and the Eastern Region BAP Representative" Moved NH, Seconded GH, motion passed.

7. Lifesaving Strategy/Support Services Review - Chase Cahalane

CE Introduced CC, the purpose of this presentation was a fresh set of eyes across the BOP Lifesaving strategy moving forward, ER was also looking for input from the clubs around support services.

- I. **Radio Network Strategy** – CC outlined basic plan moving forward for the 2018/2019 season, a more detailed plan would be put out to the clubs for consultation once funding picture becomes clearer. Clubs needs would be considered with a good hard look at possible blackspots and scan channel. Data transmission and ongoing training are also area that need work. GH asked about helmets with coms and reinstatement of Channel 69.
- II. **Support Services** – CC outlined thoughts in the areas below
 - a. Peer Support, this area needs work, currently we have cover across the region, but it is thin and we need to grow capability, regionally and club.
 - b. Rescue Water Craft, 4 current operational RWC in the region with 2 other clubs looking at putting a programme in place.
 - c. Surfcom already discussed above.
 - d. Duty Officers, nothing in place currently except coverage by existing staff, potential for this area to grow.
- III. **Lifesaving Service Delivery** – CC outlined his thoughts on the current state of lifesaving delivery in the Bop Area. An evidence based model will be used to determine gaps and coverage for the future. Formal Coastal Needs Assessments will be conducted over the next 12 months within the entire Eastern Region. NH suggested buy in from TLA's as part of the process around Evidence Based Lifesaving Models.

8. Rena Update – Chris Emmett

SLSNZ has re-engaged conversations with the Rena owner representatives regarding funding proposals put forward back in 2013 as they expecting a final outcome in the coming months. Original proposals were put forward by 5 clubs (Waihi, Mt Maunganui, Omanu, Papamoa and Maketu) around two projects, 1) Communications Network and 2) Club Development Project. We were hoping to have a firmer update as to process etc.... for this meeting. However Kate Barry-Piceno on behalf of SLSNZ has sort clarification around how this process will proceed as she represents another interested and is across all the legal aspects relating to this. Really at this stage all we can confirm is the process is nearing completion and that the 2 projects and their priority are still on the table.

9. Rescue of the Year/Month – Gary Christoffersen

Is this sending the correct message and is a bigger celebrations no rescues, preventative actions. NH if you step back this award was created to generate media content, so he agrees with GC however there is a dual need. Media profile is very important to in terms of keeping SLS relevant. Also membership recognition is important.

10. Awards and Honours Nominations – Chris Emmett

These were due in on Friday 18th May, there has been excellent nomination interest this year from most areas this year. Most clubs have found the process easier.

11. Trust Waikato Sponsorship – Donna Pfefferle

DP spoke around the vacuum left by TW and ideas for replacing this, one organisation covering this is not realistic moving forward. DP wanted permission to look at going out for club by club sponsorship and had their naming rights property valued. Each club is really on their own. AD asked about whether clubs had gone through the process as additional information had been asked for. NH stated TW thinking behind where they were going with 20% to 25% of Opex with possibility they may also cover percentage of Capex.

12. Club of the Year/Patrol Club of the Year – Chris Emmett/Peter Boyd

Peter Boyd would like us to review this area during 2018, his rational was that including sport results does not give an even playing field for the smaller clubs to compete on. Also Zespri Club of the Year Award should be Lifesaving focused as \$\$ can only be spent on Lifesaving outcomes. Firstly do the CORO clubs want to review this area? Couple of ideas around this could be to have a Patrolling Club of the Year and a Sport Club of the Year? Any criteria needs to be measurable from year to year, community need and meeting this should be part, and refresher times on average Sport is a membership strategy. Health & Safety part of it? Weighting review. Membership churn? What our core business? Recognise a club that meets the values and needs of the community.

13. Northern Surf Lifesaving Relationship – Spencer Raymond

Just enquiring as to the current state of the SLSNZ/SLSNR relationship. BW discussed what he could, essentially the central Government strategy core is to move forward as one organisation. The WSNZ sector capability report also big part of the future. KE there will be a point where we need to be speaking directly to Club Chairs about what message needs to go about.

Meeting Closed: 4:45pm

Meeting Action Point Register**Ongoing**

Action Point	Description	Who	When	Completed
Membership Mental Health Review	a) A national review of Peer Support and EAP services is currently taking place.	AM	SEP 2018	Ongoing
	b) Distribute all finding to ER clubs.	CE	SEP 2018	Ongoing
	c) Incorporate findings into all ER systems and processes.	CC	SEP 2018	Ongoing
	d) Investigate Mental Health Foundation Tools and add to Club Toolbox.	CE	SEP 2018	Ongoing

DRAFT