



Eastern Region Club Chairs Meeting Minutes

Saturday 9th November 2019 – Classic Flyers, Mt Maunganui @ 12:00noon

Present:	<p>Mike Hickson – Maketu SLSC (Meeting Chairperson) Spencer Raymond – Pauanui SLSC Garry Christoffersen – Whiritoa SLSC Gavin Scott – Whangamata SLSC Paul Treanor – Mt Maunganui LGS Laura Beanland-Stephens – Tairua SLSC Phoebe Havill – Onemana SR Boyd Harris – Pukehina SR Hamish Reid – Whakatane SLSC Angela Hayden – Papamoa SLSC Donna Pfefferle – Waihi Beach LGS Rachel Morton – Omanu Beach SLSC</p>
Attending:	<p>Chris Emmett – Regional Manager, Eastern Region SLSNZ Chase Cahalane – Lifesaving Manager, Eastern Region SLSNZ Paul Dalton –CEO, SLSNZ Brent Warner – SLSNZ Board, Chairperson (Left Meeting @ 12:30pm) Vivien Conway – SLSNZ Board, Youth Intern Kate Barry-Piceno – SLSNZ Board Member (Entered Meeting @ 1:30pm) Talia Comp – CDO, Bay of Plenty Area SLSNZ Chaz Gibbons-Campbell – CDO, Coromandel Area SLSNZ</p>
Apologies:	<p>Gary Hinds - Hot Water Beach SLSC Hamish McKenzie – Opotiki SLSC Dave Corrin – Midway SLSC Andrew Putnam – Wainui SLSC Grant Bramwell – Waikanae SLSC Kerehama Blackman - Tolaga Bay SR Peter Boyd - Ngati Porou SLS.</p> <p>(M) Move to accept Apologies, Moved Hamish Reid, and Seconded Paul Treanor, Motion passed.</p>
Absent:	Nil
Meeting Opened:	12:00pm

Agenda Item

Whom

SLSNZ Board Questions/Update

Brent Warner

BW has to leave early, MH has opened the floor for any questions of Brent Warner and the SLSNZ Board at this time;

National Partners



Regional Partners

Primary Partner



In it for life

Question**Boyd Harris**

Asked about Junior Surf, at the AGM there was talk about having this as its own pillar/subcommittee advisory group, BW advised that it has been added to the action points. BW advised to send in feedback.

General discussion had about the makeup of the Advisory Committee structures and how they feed information up and down the chain.

Question**Paul Treanor**

The National Sport Committee doesn't meet face to face enough and are not getting things done. Brent Warner addressed a few points;

- a. Very rarely are decisions made contra to the advice of the advisory committees.
- b. The chairs of these advisory committees are volunteers and chose the frequency of the meetings.

Question**Angela Hayden**

Papamoa are struggling to hire a coach, the pathway framework for coach development just isn't there. Coaching needs to be a pathway for our members. PT suggested some more collaborative approach to Coaching, what are all the options? Paul Dalton talked on the work the Sport Committee is doing around the sport strategy. AH said that Papamoa are developing some resources that they will be willing to share.

Question**Spencer Raymond**

Staffing numbers to date, there are more National Staff than Regional Delivery Staff, there are been a large increase in National Staff which effects the culture within the clubs. BW spoke about the hard times that we have come out of and the increased growth we are now in, we are preparing for the future, what do we need in 3-5 years' time? The delivery model will be a lot different as we move forward. As we work a lot more with other agencies we have to prepare ourselves.

CE spoke about the Eastern Region and the growth that we are experiencing, our how the delivery model has changed to meet that growth. DP wanted to note the support from Eastern Region has been really great and is appreciated.

Question**Boyd Harris**

Asked about progress of the POM review group, what is happening with that? Paul Dalton advised that we are working on having a new POM for next season. CC spoke about the Terms of Reference.

(AP) PD will find out where the project is at and provide an update to chairs.

Question**Garry Christoffersen**

Asked about a National/Regional Award for a Patrol Support person, the National Awards and Honours Committee need to put some framework together but might not be ready for next season.

Brent Warner Left the Meeting @ 12:30pm

1. Welcome**Mike Hickson**

MH again thanked everyone for attending, welcome to our new chairs here today, introduced himself and passed around the room for introductions.

2. Previous Meeting Minutes Ratification**Mike Hickson**

(M) Move that the minutes are a true and accurate record, Moved Mike Hickson, and Seconded Donna Pfefferle, Motion Passed.

3. Previous Meeting Action Point Register**Chris Emmett**

- a. ER Radio Network Operational Capability – See attached Project Briefing Paper and Chase Cahalane will present to this paper.
- b. BAP Process – Paul Treanor appointed for another term.
- c. Surfers Rescue – Pilot programme is happening out of Wainui SLSC.
- d. Contract Lifeguard Model – this has been reviewed for Waikanae Beach at the request of the Waikanae Chairperson, we will be sticking with the current model for H & S reasons and we need secondary capability to run and IRB of out of the Waikanae venue.
- e. Voice of the Participant - Data has been distributed to the Tairāwhiti Clubs.
- f. Lifesaving Financial Models – this is a big piece of work that will come off the back of the Costal Risk Assessments. Some changes at some venues are already starting to occur but the work in this area will be ongoing for the next 8 months.

4. Call for General Business Items

Mike Hickson

Items added to General Business:

- a. Member Welfare Pilot Programme – Garry Christopherson
- b. Telecommunications Towers – Spencer Raymond
- c. Meeting Attendance Value – Paul Treanor

5. SLSNZ Matters/Update

Paul Dalton

- Club Support Agreements detailing Lotteries Grant Funding and Insurance coming out soon. If it hasn't arrived in the next week to get in touch, we need the signed version back by the 29th Nov.
- Lotteries funding has dropped this year, down 300k, we have gone back to our normal level of NZLGB funding, and we have been able to maintain the insurance funding which will be detailed in the letter.
- Government Funding Update – we are in the mix for the next budget (May next year) papers are being submitted. All positive!
- RWC Policy has been out for consultation, feedback has now closed. Final bit of work around the application forms and specification docs should be out by the end of the month.
- Sport Memo went out yesterday about competition age group changes.

Kate Barry-Piceno entered the meeting @ 1:15pm

Rachel Morton entered the meeting @ 1:20pm

6. Eastern Region Update/Strategic Priorities

Chris Emmett

- Zespri are back on board for another 3 years! Similar to the last three years, there is some discussion about the continued support that they are offering around their community investment strategy. DP asked are we doing enough for Zespri in terms of promotion? CE advised that we are doing a lot of great work! There is some media stuff in the pipeline. Even some Zespri Staff are getting their lifeguard award.
- Bay Trust Application was successful for the Bay of Plenty Area.
- Regional Council Funding has stalled until the next round of LTP submissions.
- Funding Focus – Chris has been out and about to the strategic funder meetings, they are changing to more wellbeing targets, little emphasis on water safety, we need clubs to get out to these meetings and represent SLSNZ. GC asked if SLSNZ have any shared messages that we can put out there to these funders? CE said that we don't currently have anything,

(AP) CE to come up with some key messages that the clubs can use when applying for grants/funding. So that we are all singing from the same song sheet. PT advised that having a personal relationship with the funders is really key in getting funding.

PT asked the other chairs where their clubs sit with regards to the council funding, Western Bay District Council sit in the Community Service Pillar, the three bay clubs in Tauranga sit under sport and rec. Discussions had about how clubs can be more collaborative with regards to obtaining funding for our core service which is lifesaving. Could the Eastern Region Clubs not pull together to have one person or company do all the clubs accounts, or do all the club registrations? DP wants some support from SLSNZ – Rajal to help tell our story.

(AP) to come up with a project brief to look at clubs and how we can find some communalities in expenses like Power or auditing for example, then we could work together to tackle those costs as one entity rather than 19 separate clubs.

- Staffing update, new Community Education Manager, Planning Lifeguard Supervisor/Coromandel Supervisor Laura, BOP Lifeguard Supervisor Frazer.
- Eastern Region Strategic Priorities
 - Healthy Club Focus
 - Radio Network
 - Operational Support
 - Paid Lifeguarding Funding – Regional Aligned Model
 - Migration to Coastal Risk Assessment Models.

PT asked if there is anyone looking at the Climate Change Issue? In terms of buildings being washed away, warmer seas, longer days and longer patrolling times? PD talked about the work that is being done at a national level, there may be some research funding available to look into it further. GNS have some information that they can pull together and share with SLSNZ, there will be a high level conversation done by SLSNZ but there still needs to be a local conversation with the local councils that clubs will need to have.

7. Eastern Region Radio Network

Chase Cahalane

CC spoke about some of the goals that have been set for the Radio Network, CC explained what the new radio network is, Digital Mobile Network, Stage 1 is already complete, our analogue network has been replaced with digital repeaters. Stage 2 is underway, looking at splitting the network to two areas, Coromandel & Bay of Plenty. This will make it easier to use with less radio traffic. We are installing some new sites, a new master site will be installed at Waihi Beach, and Mt Dury will have an upgrade, a new repeater at Maketu. CC talked about the timeline for this to be rolled out, don't want interruptions to the network over our busy season. CC talked about the increased coverage for the Eastern Bay of Plenty, the new repeater will light up the back side of Mt Maunganui for Waihi Beach. CC talked about the Budget, for the network, annual ops cost, 11k CC explained the situation with Whale Island and the issues that have been faced, Stage 3 will be finding a new site for the Eastern Bay Whakatane/Opotiki. Stage 4 Expand the Coromandel Network (Hot Water Beach) don't currently have funding for this stage. Kate asked about the budget savings, will that be put towards the short fall in stage 4. The Astrolabe funding will have to stay in the Bay of Plenty, CC advised that there will be some additional equipment that will need to be purchased.

8. Club Chairs Survey/AGM Workshop

Paul Dalton

PD circulated some of the top 5 issues that came out of the Club Chairs Survey, acknowledged that CE in the Eastern Region has already taken some steps in the management plan to tackle these issues. PD wants Chairs to communicate to him around the PAM data base. Discussions had about PAM and what SLSNZ Board is doing to resolve it, GS said that the chairs are not the right people to be talking to, need a project group out there talking with the club members 'Champions' who can feed information back to Paul (SLSNZ) DP has offered her admin to contact all the other ER admins to correlate the issues and get these to PD.

(AP) Need to send the admin/key club contacts to Donna/Justine they will collate a list of issues.

9. Role of the CDO

Chaz Gibbons-Campbell & Talia Comp

- CDOs spoke on their role
- Healthy Club Initiatives
- Tools and Resources
- The ER Team Approach

10. ER Awards and Honours Committee Representative

Paul Dalton

Sheryl McLay has been put forward again for this role, she does a very good job and represents the Eastern region well

(M) Move to accept nomination of Sheryl McLay, Moved Hamish Reid, and Seconded Paul Treanor, Motion passed.

11. Sport Award Categories Changes

Chris Emmett

Mark Inglis (SM) has suggested some changes to the Awards Structure for the Sporting side,

- Removal of the U12 from the U14 Sportsperson of the Year category
- Addition of Volunteer Coach of the Year
- Pool Champs Points Weighting to overall Sportsperson of the Year Awards

(M) Move to accept changes as documented, Moved Mike Hickson, and Seconded Hamish Reid, Motion passed.

12. Member Welfare

Garry Christopherson

TC talked about what we are doing - We have a Pilot workshop booked in the BOP end of NOV, Talia is working on this with Ross Merrett and Scott Weatherall, the scope is wider than just critical incident support, actually about member's welfare, bullying, abuse etc. We are looking for 2 people from each club to attend. CC gave some more detail about the other issues that members are facing, culture issues for example. GC is concerned about some of the sensitive issues that are on the agenda, how can 20 year olds deal with these? What about the pre-reqs with being a lifeguard when there are other club members that would be great.

Talia highlighted that these people will not be dealing with these more have the skills to elevate the issue to the right person.

There is a need for some diversity, not just gender but also age. Young people might not want to talk to an older person and would much prefer to talk to a young person.

13. Telecommunications Towers

Spencer Raymond

Spark have approached Pauanui to install a booster on the club grounds. Spencer has offered to pass on contact details to other chairs.

MH cautioned clubs about the effect of these towers, both iwi impact and local impact.

14. Attendance Value

Paul Treanor

One of the best meetings that he has attended in some time!

PT suggested having a bit more structure to the agenda with streams and getting subject matter experts in from the club to talk on those points.

GS wants to take advantage of technology more with regards to meetings and wants the common issues to be brought to the wider group.

DP liked what was done in Wellington with the talk/discussion time.

Meeting Ended: 3:47pm

Meeting Action Point Register 2019/2020 (Updated 14/11/2019)

Action Point	Description	Who	When	Ongoing/ Completed
POM Review	<i>Provide an update to Chairs on where this project is at.</i>	<i>Paul Dalton</i>	<i>ASAP</i>	
Lifesaving Financial Models	<i>Big piece of work going in around this. Coastal Risk Reports, RLG are already making some changes, volunteers</i>	<i>Chris Emmett</i>	<i>Feb 2020 to Oct 2020</i>	<i>Ongoing</i>
Funding Messages	<i>SLSNZ to distribute some key funding messages to clubs to use when meeting with Trusts and funders.</i>	<i>Chris Emmett</i>	<i>April 2020</i>	
Club Collaboration	<i>Come up with a project brief to look at clubs and how we can find some communalities in expenses like Power or auditing for example, then we could work together to tackle those costs as one entity rather than 19 separate clubs.</i>	<i>Chris Emmett</i>	<i>April 2020</i>	
PAM & Database Issues	<i>Paul Dalton is requesting clubs to get in touch with their issues around the PAM Data Base. Waihi to assist with getting in touch with key club contacts and highlight key issues.</i>	<i>Donna Pfefferle</i>	<i>Dec 2019</i>	<i>Ongoing</i>
Sport Award Categories	<i>As per minutes, changes made to Eastern Region Sport Categories as advised by the local Sport Committees</i>	<i>Mark Inglis</i>	<i>April 2020</i>	
Contract Lifeguard Module	<i>Work with Clubs and other key stakeholders to adapt what we are currently doing to service the community need.</i>	<i>Chris Emmett Chase Cahalane</i>	<i>Next Season</i>	<i>Ongoing</i>
Radio Network	<i>Stage 2 Underway, continue to work on and source funding for Stage 3 & 4</i>	<i>Chris Emmett Chase Cahalane</i>		<i>Ongoing</i>