



SURF LIFE SAVING®
NEW ZEALAND

BAY OF PLENTY - Club Chairs Meeting Minutes

1:30pm – 3:30pm Saturday 25th May 2019

Omanu Beach SLSC - Upstairs

Attendance

Paul Manning	- Mount Maunganui LGS
Donal Boyle	- Omanu SLSC
Angela Hayden	- Papamoa SLSC
Mike Hickson	- Maketu SLSC
Hamish Reid	- Whakatane SLSC
Brent Warner	- SLSNZ, Board Chairperson
Kate Barry Piceno	- SLSNZ, Board Member
Paul Dalton	- SLSNZ, Chief Executive Officer
Chris Emmett	- SLSNZ, Eastern Region Manager

Apologies

Hamish McKenzie	- Opotiki SLSC
Kevin Barugh	- Pukehina SLSC

Meeting Opened 1:30pm

1. Welcome & Introductions – Mike Hickson

- I. Previous Meeting Minutes Ratification – Mike Hickson Last set of Draft Club Chairs Minutes were from the November 10th 2018 Club Chairs Meeting in Mt Maunganui.
- II. Ask for any amendments to the previous minutes?
- III. However I do ask that you could please ratify these with a mover and seconder?

Motion: It was moved that "Minutes from the 10th November 2018 Eastern Region Club Chairs meeting be ratified as true and correct", Moved Donal Boyle, Seconded Hamish Reid - motion passed.

2. Previous Meeting Action Point Register Summary – Chris Emmett

- I. Chris outlined last set of actions points and the status of each action.

Submitted Agenda Items

3. SLSNZ Update – Paul Dalton

- I. AGM – back in wellington, please confirm delegates ASAP.
- II. Honours and awards – 30th June deadline, please submit applications.
- III. New Board Member replacement Richard Briggs, he has a batch at Whiritoa.

National Partners



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In it for life

Surf Life Saving New Zealand – Eastern Region

2 Boeing Place, Mount Maunganui 3116. PO Box 4667, Mt Maunganui 3149. www.surflifesaving.org.nz

- IV. Government Funding Conversation – interesting stage progressing positively, combined effort of supporting agencies, funding for front line agencies. Currently lots of organisations with hands out, reasonably confident of a positive outcome. Strings attached accountability will be a challenge, how do we become accountable for expenditure, operationally we need become fit for purpose to change the game and become fit for purpose. MH brought up if we get government funding would the donations dry up, energy into telling the story and keeping delegate picture. Lifeguarding delivery model may change and challenge.
- V. Volunteer NZ Report
 - i. PD Outlined the findings of the report and how SLSNZ was responding.
 - ii. Very positive way forward taking into account the recommendations.
 - iii. Engaging the 20 to 30 group is a challenge for SLSNZ – Hamish Read retaining them.

4. SLSNZ Fundraising Strategy – Paul Dalton

- a. PD introduced the Fundraising Paper, there will always been a need and SLSNZ should be aiming for growth. Potential is in the bigger centres, not in the small towns.
- b. PD Outlined the direct mail, Tap to donate, direct merchandise sales programme and donor’s programmes, cash flow opportunity back to the clubs will be delayed. Potential to raise more money and we need to be in the face to face game more aggressively. It shouldn’t threaten club activities and is programmed advance so clubs have an opportunity to signal a conflict. Meeting basically said get on with it, but would like more clarity on a distribution model. PM need to use a professional in approaching fundraising.

5. Eastern Region Update – Chris Emmett

- I. Eastern Region BAP Representative
 - i. Paul Treanor has been nominated, he enjoys this role and in his own words has become good at it. Represents us well.
- II. Radio Network Progress
 - i. Project scoping and site inspections have occurred at the 3-5 proposed sites, final architecture and costings are been done, along with a probability of coverage document.
 - ii. Also the add value package (GPS tracking of units & radio functionality) will be outlined properly, Chase and I now have a direct relationship with the network designer and should have a full scope of works and capability documents shortly.
- III. Management Plan Update
 - i. This document is our core business, if we achieve 90% plus we are doing well.
 - ii. The first obvious change is the delivery model and splitting up the BOP/CORO CDO role into 2 roles, essentially we felt we needed to get back to some core club development work and 1 person 14 clubs is difficult to achieve.
 - iii. Opportunity to ask any questions?
- IV. Coastal Risk Assessments
 - i. The coastal risk assessment team has just been through the Cormandel & BOP areas, most of the clubs based patrols are currently been completed.

- ii. This will also include non-patrolled beaches i.e. 50 other Cormandel beaches and about 30 other BOP Beaches will also be included in the assessment.
- V. Healthy Club Initiatives 2019-2020
 - i. This will be CDO lead this year, they should be having conversations with clubs shortly around a couple of specific projects with each club that can form a KPI with each club, this is about building capability not doing it for the club.
- VI. Eastern Region Awards Nominations
 - i. Nominations will be left open for another week to accommodate the clubs.
- VII. BOPRC – Annual Plan Consultation
 - i. Just worth touching on this as a 2 part process, first part was to test the community to see if it was a good idea, thanks to those clubs that distributed to the wider membership
 - ii. Second part will be about \$\$ and consultation with other councils, it is targeted to replace the contract lifeguard portion of council funding into one contract from 5 currently, it also means we can invest in the service across the BOP Region
 - iii. Model is based on SLSNZ provides a National lifeguard service made up of Volunteers and contract lifeguards, 1 day of lifeguarding cost \$\$\$ the government should fund the Volley portion and the Regional councils would fund the contract portion

Action: Chris to distribute the findings once I get them, it's a \$500k plus per year contract.

General Business

6. SLSNZ Board Intern

- I. Excellent interest with very strong candidates putting their hand up.

7. Progress around Re-signing Zespri

- I. Progressing well and in the final stages now.

Meeting Closed 2:45pm

Meeting Action Point Register (Updated 31/10/2019)				Ongoing
Action Point	Description	Who	When	Completed
Radio Network Operational Capability Assurance	1. Seek assurance from contractor/service provider that the upgrades to the ER Radio Network will deliver as promised.	CE	March 2020	On Target

BAP Process	<ol style="list-style-type: none"> 2. Leave applications open until Friday 31st May. 3. If another BAP application received for Eastern Region, put to Chairs for a vote. 4. If no further applications received confirm incumbent in the role. 	CE	JUN 2019	Completed
Surfersrescue 247	<ol style="list-style-type: none"> 5. COO to discuss with NCEM and look to put a Surfersrescue type programme on the SLSNZ strategic partnerships radar. 	AW	JUN 2019	Complete
Contract Lifeguard Model	<ol style="list-style-type: none"> 6. ERLM to evaluate the current Contract Lifeguard Model at Waikanae Beach. 	CC	JUL 2019	Complete
Voice of the Participant Data	<ol style="list-style-type: none"> 7. Tairāwhiti CDO – Pick up the VOP Data conversation with each club individually over the winter period. 	TAI CDO	JUN 2019 to OCT 2019	Complete
Lifesaving Financial Models	<ol style="list-style-type: none"> 8. Establish the costs of running a service, Volley vs. Paid at each beach across the region. 9. Needs to link in with the Coastal Risk Assessments. 	CE	JUN 2019	Ongoing