



**SURF LIFE SAVING**  
NEW ZEALAND

**MINUTES**  
**Board of Surf Life Saving New Zealand**  
**20<sup>th</sup> June 2009**

**Present** Mr. Graeme Cullen (Chairman), Mr. Grant Florence, Mrs. Heather Kohn, Mr. David Lean, Mr. Tony Roddan, Mr. Geoff Barry (Chief Executive)

**1. Apologies** Mr. Brian Velvin

**2. Minutes**

**a. Confirmation of Previous Minutes**

*“That the minutes of the meeting held on the 27<sup>th</sup> and 28<sup>th</sup> of March 2009 be adopted.”*

Lean / Florence  
**CARRIED**

**b. Matters Arising From the Minutes of 27 and 28 March 2009**

The Chief Executive briefed the Board on the Water Safety New Zealand Special General Meeting.

**c. Confirmation of Previous Minutes**

*“That the minutes of the meeting held on the 9<sup>th</sup> of May 2009 be adopted.”*

Lean / Florence  
**CARRIED**

**d. Matters Arising From the Minutes of 9 May 2009**

Nil

**3. Chairman’s Report**

Mr. Cullen had circulated his report in papers. The detail of which was regarding the chairs activity around Project Groundswell.

**4. President’s Report**

The President has been active attending Club and District end of year award functions.

*“That the Chairman and President reports be received.”*

Kohn / Lean  
**CARRIED**

#### 4. Organisation Review (PGS)

The Board had a discussion on:

- a. the District meetings held following the Rotorua Conference
- b. other dialogue with members and Clubs
- c. the agenda and meeting processes for the District Chairs meeting the following day
- d. timelines for PGS through until the SLSNZ Annual Meeting on 19 September

#### 5. 2009 / 2010 Management Plan

The Board had received in papers the final draft of the 2009 / 2010 Management Plan. The draft plan had been circulated to Districts for feedback and a response was received from SLSBOP.

It was noted that the plan was presented on the basis of:

- a. Business as usual but with the outcomes of the PGS project unknown there could be change throughout the year.
- b. A conservative forecast of the affordability of programmes and services. (Refer economic environment)

The Board discussed the measurement of key outcomes and how this should be reflected in the plan.

*"That the Board adopt the 2009 / 2010 Management Plan".*

Kohn / Lean  
**CARRIED**

#### 6. 2009 / 2010 Budget

The Board received a report from the Chief Executive that outlined:

- a. Variations in income – cash from 2008 / 2009. Included:
  - known sponsorship commitments
  - additional funding from ACC and the SAR Council
  - projected NZLGB and WSNZ funding
  - projected charity gaming income
- b. Variations in income – contra from 2008 / 2009
- c. New projects and potential for income generation
- d. Expenditure summary – linked to Management Plan

*"That the Board adopt the 2009 / 2010 Budget".*

Florence / Kohn  
**CARRIED**

The Board asked to receive a report that provides a comparative (income and expenditure) between 2008 / 2009 and 2009 / 2010.

#### 6. CEO Report

The report had been circulated with Board papers.

##### a. Activity Summary

Comments specifically on:

- Regional Sport Trust presentations
- Meetings with TVNZ and SPARC
- Meeting with Wanganui District Council

b. Honours and Awards

The Board confirmed the award allocation process would be the same as last year.

c. Financial Report

The April 30<sup>th</sup> financial report was discussed. The detail remains consistent with reports tabled with the Board over the last quarter.

The Board discussed the year end forecasting.

*"That the financial report to April 2009 be received."*

Roddan / Lean  
**CARRIED**

The Board is forecasting a year end deficit of around to \$180,000. Given earlier reports the Board wanted it acknowledged that they appreciated the effort of the staff in driving towards this better than anticipated outcome.

d. Audit

The auditors will start on the audit July 17<sup>th</sup>. Auditor Munro Bengé (Shane Browning) will contact the Chairman prior to commencing the audit.

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Chairman's Signature

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Date