

## **Notice of 2020 Annual General Meeting of Surf Life Saving New Zealand Inc.**

**4.00pm on Saturday, 19 September 2020  
at Te Papa Tongarewa, Cable Street, Wellington.**

Notice is given to all Clubs, Life Members, Associate Members and Board Members that the 2020 Annual General Meeting of Surf Life Saving New Zealand Incorporated ("SLSNZ") will be held at **4.00pm on Saturday, 19 September 2020** at the **Te Papa Tongarewa (Museum of New Zealand) in Wellington**.

### **Key Tasks / Dates for the AGM**

1. **Board Members:** SLSNZ advises that one (1) Elected Board Member position currently held by Brent Warner, one (1) Appointed Board Member position currently held by Kelvyn Eglinton and one (1) Independent Appointed Board Member position currently held by Richard Briggs are up for election/appointment at this AGM (see Rules 15.2 and 15.9, SLSNZ Constitution). There will be a call for applications to fill these positions from the Board Appointments Panel in June 2020.

Please note that as Richard Briggs is completing his first term as an Independent Appointed Board Member, the Board Appointments Panel may yet decide before calling for applications to make a re-appointment without requiring a contestable process (see Rules 18.6 and 18.8, SLSNZ Constitution).

Any person who wishes to apply for a vacant position on the SLSNZ Board must do so by no later than **Monday, 20 July 2020** (see Rule 19.2, SLSNZ Constitution).

2. **Items for AGM Agenda:** If the Board or any Club wish to submit any proposed motions (including alterations to the SLSNZ Constitution) or other items of business for consideration at the AGM, these proposed motions must be received in writing by the SLSNZ Chief Executive Officer by **5:00pm on Wednesday, 19 August 2020** (see Rules 22.5 and 30.2, SLSNZ Constitution).
3. **Delegates:** Clubs and Associate Members wishing to appoint a Delegate to attend the AGM need to complete the Notification of Delegate Form (**enclosed**) and return it to the SLSNZ Chief Executive Officer by **5:00pm on Wednesday, 19 August 2020** (see Rule 22.14, SLSNZ Constitution). **Please note that late appointments cannot be accepted, so please return your forms by this date. Please also note each delegate is also invited to attend the National Awards Dinner held after the AGM.**
4. **Attendees:** If any other Members (e.g. Individual or Life Members) wish to attend the AGM please notify the SLSNZ Chief Executive Officer by **5:00pm on Wednesday, 19 August 2020** (see Rule 22.15, SLSNZ Constitution). **Please note Life Members and partners are also invited to attend the National Awards Dinner held after the AGM.**
5. **Postal & Electronic Votes:** The deadline for submission of Postal & Electronic Voting Forms is **4:00pm on Thursday, 17 September 2020**. This form will be supplied with the AGM Agenda (see Rule 23.5, SLSNZ Constitution).
6. **Alternate Delegates:** The deadline for submission of alternate Delegates for the AGM (if the designated Delegate is no longer available) is **4:00pm on Friday, 18 September 2020** (see Rule 22.14 SLSNZ Constitution).
7. **Proxy Forms:** The deadline for submission of Proxy Voting Forms is **3:00pm on Saturday, 19 September 2020**. This form will be supplied with the AGM Agenda (see Rule 23.4, SLSNZ Constitution).

8. **Impact of Covid-19:** If the Government rules around the Covid-19 response make it impractical or impossible to hold a face to face meeting on the above date, the AGM will instead be held electronically via video or audio conference (see Rule 22.3 b, SLSNZ Constitution) at the same date and time. If this change is to occur, notice will be given as soon as possible, recognising that this change could occur at any time.

The Returning Officer for the AGM is **Neale Ames, QSM**.

An Agenda for the AGM will be circulated by **Friday, 28 August 2020**.