

# POSITION DESCRIPTION

## Surf Life Saving New Zealand President

This position description describes the duties that the elected President will be expected to undertake. It should not be regarded as a complete and exhaustive list and does not prevent the addition, alteration or deletion of duties from time to time as determined by the Chairman.

### About Surf Life Saving New Zealand (SLSNZ)

Our vision is “No one drowns on our beaches”.

Our purpose is “To lead and support surf life saving in New Zealand in partnership with member clubs”.

SLSNZ is a Not for Profit organisation and the National Association representing 74 Surf Life Saving Clubs. Today a little over 18,850 people are members of SLSNZ that save over 1000 lives every year.

Providing beach patrols on 80 of New Zealand’s busiest beaches each summer is just part of what we do. Being a proactive lifesaving service, sporting organisation and providing a range of education programmes ensures that we keep New Zealand’s favourite playground safe for everyone.

### SLSNZ Values

- *Credible*
- *Transparent*
- *Passionate*
- *Aspirational*

[www.surflifesaving.org.nz](http://www.surflifesaving.org.nz)

<b>Job Title</b>	<b>President</b> (Volunteer)
<b>Responsible for</b>	Membership and Public engagement with the Board and Management of SLSNZ.
<b>Reports to</b>	Membership via AGM, Chairman of the Board
<b>Location:</b>	Flexible

### Key Relationships

- Clubs and Members.
- General Public.
- SLSNZ Chairman.
- SLSNZ Board.
- Chief Executive Officer & staff.
- International; SLSA, RNLI, ILS (if required)
- SLSNZ Patron.

### Purpose of the Position

1. To encourage the participation in, and development of, Surf Life Saving in New Zealand.
2. To be a voice of the Membership to the SLSNZ Board, CEO and Staff.
3. To engage with Members and Club officials on all matters relating to Surf Life Saving in New Zealand, including and not limited to, life

guarding, sport, Club, Member and Official development, rules and regulations and other matters as required.

4. Develop and maintain relationships across a wide range SLSNZ stakeholders and ensure all reflect positively on their relationship with Surf Life Saving.
5. To represent SLSNZ at official engagements as required by the Chairman.
6. To preside over the affairs of the SLSNZ Annual General Meeting.

### M Attributes

The President should have and be able to demonstrate:

1. Substantial experience and exceptional understanding of SLSNZ, including significant involvement in lifesaving/drowning prevention.
2. Ability to build relationships across a diverse range of people of all ages and backgrounds.
3. Ability to listen and communicate with impact and credibility.
4. Passion for SLSNZ vision and mission.
5. Utmost honesty and integrity.

## Key Responsibilities

1. Represent SLSNZ with the upmost integrity, professionalism and mana at all times.
2. Proactively engage with, listen to, and provide impartial counsel to Surf Life Saving Clubs, Committees and members on all matters pertaining to SLSNZ.
3. Provide the Board and Chief Executive with a Membership view of key strategic issues.
4. Be the voice of the Organisation by formally congratulating recipients of civic awards by letter, and providing good luck messages to representative teams.
5. Be the voice of the Organisation by sending “*get well soon*” cards to members that have accidents and “*sympathy*” cards to families of deceased. Attend funerals particularly of Life members & perform eulogies if requested.
6. Attend National events as is practical – pool, IRB, nationals, masters, Oceans and Regional events. Present trophies as required.
7. Officiate as is practical, at prizegivings and Member recognition functions.
8. Attend selected Regional Chairs meetings, Regional award functions and other events such as BP Leaders for Life presentations.
9. Visit local clubs when in their area.
10. Be impartial with respect to any Club or Membership conflicts raised, and refer these to the appropriate person or committee for resolution.
11. Support the Board, Chief Executive Officer and Staff of SLSNZ at all times.
12. Raise the profile of SLSNZ with Members, Clubs, and the general Public.
13. Chair the SLSNZ Annual General Meeting and any Special General Meetings.
14. Be an advocate for Surf Life Saving New Zealand.
15. Be engaged with and if appropriate, part of, the 21 Club.
16. Other tasks as directed by the Chairperson.



## SLSNZ Values and Competencies

### 1. Your personal code:

- A strong set of personal values that links to SLS values.
- A personal code of conduct consistent with the SLS 'code of conduct'.

### 2. Self-improvement:

- Are curious about, and receptive to new ideas.
- Regularly seek feedback from others & reflect on your performance.
- Utilise formal & informal opportunities to improve knowledge & skills.

### 3. Cultivating networks:

- Able to cultivate current network of contacts for the benefit of SLSNZ.
- Seeks to grow their network of contacts.
- Known and spoken well of by others.

### 4. Collaboration and Alignment:

- Consults others within SLS to ensure everyone is working together.
- Monitors progress towards goals and quickly takes action when things get 'off track'.

### 5. Understanding our world:

- Able to articulate trends within and external to Surf Life Saving and their potential impact on SLS.
- Recognise the constant nature of change.

### 6. Focussed on Driving Improvements:

- Focused on assisting the Board and Management to deliver SLSNZ Strategies, and is adaptive to change.