

Agenda

National Lifesaving Committee

Date: 8/5/ 2019

6.00pm to 8.30 pm

Venue: Phone Conference

Present:

Adam Fraser	Chairman
Seth McPhee	Appointed
Dave Clarke	Appointed
Mike Smith	Southern Region Chair
Dani Shepard	Eastern Region
Allan Mundy	National Lifesaving Manager
Gary Payinda	SLSNZ Medical Director
Brad O'Leary	Membership Learning Development Manager

Apologies:

Brendon Hamilton Gibbs	Central Region
Paul Newham	Northern Region
Adam Wooler	SLSNZ Chief Operating Officer
Nick Mulcahy	SLSNZ Coastal Risk Manager

Agenda:

Minutes of last meeting	AF
Matters arising from previous minutes	AF

Order of Reports

1. Project Reports Taken as read
 - a. Medical Directors Report (as read) GP
 - b. Member Education Report BO
 - c. First Aid Review in the SLGA Manual BO
 - d. PAG DC
 - e. Woman in IRB Inquiry DS
2. SLSNZ Draft Lifesaving Strategy AM
 - i. Key up dates from the day :
3. Maritime New Zealand SLSNZ Safety Case AM
4. Work Plan update
 - I. Policy Reviews
 - II. RWC AM
 - III. Volunteer Rescue a SAR Deployment Tool for Squads
 - IV. Enquiry into IRB Injuries
 - V. Instructor Face book page and content
 - VI. ISO Flag Trial
 - VII. Lifeguard Surveillance model
 - VIII. Local Lifesaving Committees
 - IX. Prototype IRB Trial
5. General Business AF
 - a. Discussion document PC Age Considerations
 - b. Youth NLC Member
6. Next Meeting AM

Minutes

Ref	Topic
1	Project Reports
	<p>a. Medical Directors Report (as read) Gary SLG Award Manual group revision almost completed. Planning for Surf First Responder trial almost done. Having first Health and Safety discussions with Ross. WCDP planning.</p>
	<p>b. Member Education Report Brad</p> <p>I. The First aid Review Group FRG completed the first stage of reviewing the SLA content and this is now in draft format to be tidied up before going back to the FRG for approval before going in to the final SLA manual draft. FRG is a sub-group of the MAG, so made up of knowledgeable and experienced experts who are best placed to steer the direction of first aid training for SLSNZ members. Next meetings will be looking at the first aid curriculum beyond SLA level.</p> <p>II. A calendar of courses coming up, so no specifics there to report to the group.</p> <p>III. IRB Crewman module feedback has closed and Shelley is now pulling this together</p> <p>IV. SLA manual feedback has closed and Shelley is pulling this together also, with additional input from some experts on different sections</p> <p>V. RWC manual, workbook and examiners manual has been completed, printed and circulated to examiners.</p> <p>VI. Chase Cahalane has been appointed as National CE for RWC – such small numbers nationwide, so one national CE makes more sense than regional this time.</p> <p>VII. Confirmed CEs for SLA/IRB for each region are slowly coming in from LLCs via regional staff.</p> <p>VIII. Online learning is a space that has a high priority to progress, but there are technical issues that are being worked on by several staff. Solutions are being looked at from within our current arrangement (Sport NZ + SLSNZ staff) as well as external experts – very early days, but looking at wide range of options to provide best chance of stability and reliability to members, and functionality for people who will be responsible for content</p> <p>IX. SAR training calendar has been circulated. Major change here is that enrolments are done online via the TPP website. However, regional lifesaving managers still need to be informed about who is attending as there are pre-requisites for each course, limited numbers on some, and it needs to be active SAR squad members getting the training as identified regionally. Some frustration at the moment as courses have been cancelled – low numbers, though not usually through SLSNZ not fronting.</p>
	<p>c. First Aid Review in the SLGA Manual Brad</p>
	<p>d. PAG Dave</p> <p>The inaugural Powercraft Advisory Group meeting was held on Saturday. It was a very good meeting with a large scope on the agenda. Mostly this was about getting our heads around where things stand at the moment across the various projects/policies etc.</p> <p>One area discussed was IRB Instructor quality and competency. Obviously this is a multi-faceted problem across the country and will take a concerted effort to tackle. The PAG is going to look into a number of avenues but in the meantime have made 2 recommendations to start the process:</p> <p>1. PAG recommends structured IRB camps are set-up in each region, aimed at up-skilling instructors. These camps are not about IRB driving skills, but aimed at teaching drills the instructors can use for their candidates and communicating the required standard of driver,</p>



	<p>to ensure instructors are not registering sub-par drivers for exams in the hope they will pass.</p> <ol style="list-style-type: none"> I. Action: NLSM will pass on recommendations to the RLSM to add increased focus on Instructor Development during the regional IRB camps this year. II. Action: Dave C and Dave Hickey to assist in the collation of Instructor lesson plans for the Development Camps <p>2. PAG recommends that the NLC communicate to all IRB Chief Examiners, the need for <u>ALL</u> IRB examiners to ensure the candidates are at a competent standard. While we acknowledge that it can be difficult to fail some candidates, it is essential that the standard to pass is maintained. Candidates capsizing boats and still passing the exam is one example noted. Qualifying sub-par candidates means that those people go back to their club and end up teaching others bad habits. This has had a major flow on effect over years now, where the overall standard of IRB driver competence has decreased. This recommendation has minimal outlay to implement but will be a major start on increasing IRB skill levels. It may reduce the numbers qualifying initially (hopefully minimally) but that will be worthwhile for what we are trying to achieve and should only be temporary.</p> <ol style="list-style-type: none"> I. Action: NMEM to add the above comments to the Chief Examiners Brief in August <p>3. PAG believes there are a number of factors contributing to this problem throughout the country. While these 2 options will probably not fully solve the problem, they are both options that are relatively easy to implement now, that can have a major positive effect if implemented well.</p>
	<p>e. Woman in IRB Inquiry Dani</p> <p>Leaders for life group have given their final presentation on Wahine on water project. Two practical sessions have been run and clubs have been asked to nominate female mentors. As project comes out of leaders program it needs to continue, to thus end I will be meeting with group to see what role they would like to have and together we will work on a proposal if SLSNZ to take Wahine on water forward.</p> <p>Action: NLSM will look to appoint a staff liaison for the Wahine on water project moving forward.</p>
2	<p>SLSNZ Draft Lifesaving Strategy</p> <p>The initial conference held in Wellington was extremely fruit full. Those gathered collectively identified the core context on which the National Lifesaving Strategy needs to be developed for. The next meeting is planned for June where the key areas of the strategy and the Lifesaving Story is developed that explains the Lifesaving context explaining the future directions we need to head towards.</p> <p>Following the June meeting the delegates will be invited to partner up with their LLC chairs to run LLC Lifesaving Strategy Open evenings to help socialise the Strategy to the rest of the membership and facilitate feedback and discussion. This will be from July through the summer season prior to the final draw in February 2020. Note - There will be one final smaller working party complete the strategic pillars and work streams in October.</p>
3	<p>Maritime New Zealand SLSNZ Safety Case</p> <p>NLSM explained the MNZ SLSNZ Safety Case along with some of the issues to be worked through with the implementation Some discussions were held on the level of harm that sets off a notifiable event. This will have implications on all Craft users both motorised and non-powered such as Surf Canoes and Ski's</p> <p>Action: NSLM will produce a report on the implications and requirements for clubs of the Safety Case following the MNZ face to face meeting in July.</p>



4	<p>Work Plan review</p> <p>I. Policy Reviews</p> <table border="1"> <thead> <tr> <th>Policy No</th> <th>Title</th> <th>Change</th> <th>Consultation starts</th> <th>Consultation end</th> <th>Policy Live Date</th> </tr> </thead> <tbody> <tr> <td>SLS038</td> <td>Use and Crewing of Inflatable Rescue Boats (IRB)</td> <td>New Policy</td> <td>Jan 19</td> <td>June 19</td> <td>Jul 19</td> </tr> <tr> <td>SLS028</td> <td>Sun Smart</td> <td>Addition of the use of shelters for guards on the beach</td> <td>Dec 18</td> <td>July 19</td> <td>Oct 19</td> </tr> <tr> <td>SLS009</td> <td>Lifeguard uniform</td> <td>Swapping out of the Cap hats replaced with wide brim and bucket hats</td> <td>Dec 18</td> <td>Mar 19</td> <td>Jul 19</td> </tr> <tr> <td>SLS030</td> <td>Use of Rescue Water Craft (RWC)</td> <td>Addition of requirements for the clubs to apply to operate the RWC</td> <td>June 19</td> <td>Aug19</td> <td>Sep 19</td> </tr> <tr> <td>SLS026</td> <td>Min. equip for SAR</td> <td>Addition to the use of PLB in offshore and night work</td> <td>Feb 19</td> <td>Jun 19</td> <td>Jul 19</td> </tr> <tr> <td>SLS029</td> <td>Breaching patrol standards</td> <td>More descriptive explanations applied to cover all work modern lifeguarding involves.</td> <td>Mar 19</td> <td>Jun 19</td> <td>Jul 19</td> </tr> </tbody> </table> <p>The policies up for review this quarter are about to be placed on web site and memo send out to clubs and on member news The IRB Crew Policy has been forwarded to PAG and Draft placed on Web site, the MAG to make recommendations for the SLS028 Sun smart policy. SLS026 is dependent upon funding, and currently sits in two funding streams.</p> <p>II. RWC</p> <p>The MNZ Safety Case is now in its final stage of adoption by SLSNZ, this has provided SLSNZ with enough clarity to begin rolling out the Clubs RWC safety case applications. Material is being finalised in may which will be sent to the PAG FYI and for the regional lifesaving managers to initiate the process of calling for expressions of interest.</p> <p>Action: NLSM to send the RWC club licencing process to the PAG for feedback. Action: NSLM to publish in member news, the RWC club licencing process and seek expressions of interest in July.</p> <p>III. Volunteer Rescue a SAR Deployment Tool for Squads.</p> <p>Work on the signing up of squads will begin on this in June.</p> <p>IV. Enquiry into IRB Injuries , This is being managed by the new Health, Safety, Welfare & Risk Manager to oversee the research being carried out by AUT Sports Physiology Dept., the report will be published to the membership.</p> <p>V. Instructor Face book page and content , The Education Development Officer will be looking at this over the next two weeks to be handed on to the maternity replacement when appointed, a recommendation for a BP Leaders for Life project sent through to the L4L Mentor team. Action: EDO to facilitate the recommendation for a BP Leaders for Life project sent through to the L4L Mentor team.</p> <p>VI. ISO Flag Trial</p> <p>VII. Lifeguard Surveillance model</p> <p>Is being worked on by the Lifesaving Staff for presentation to the membership for consultation.</p> <p>VIII. Local Lifesaving Committees</p> <p>IX.</p> <p>A project is underway to rework the LLC's terms of reference to allow for further engagement of Key Expert lifesaving members while at the same time allowing for a more formal club representation. It's important to recognise the expert advice and fruitful breeding ground for new innovative ideas the LLC's provide for the greater movement, while recognising the need for lifesaving clubs to remain connected and engaged in the LLC's. The reworking of the TOR will include the adoption of more</p>	Policy No	Title	Change	Consultation starts	Consultation end	Policy Live Date	SLS038	Use and Crewing of Inflatable Rescue Boats (IRB)	New Policy	Jan 19	June 19	Jul 19	SLS028	Sun Smart	Addition of the use of shelters for guards on the beach	Dec 18	July 19	Oct 19	SLS009	Lifeguard uniform	Swapping out of the Cap hats replaced with wide brim and bucket hats	Dec 18	Mar 19	Jul 19	SLS030	Use of Rescue Water Craft (RWC)	Addition of requirements for the clubs to apply to operate the RWC	June 19	Aug19	Sep 19	SLS026	Min. equip for SAR	Addition to the use of PLB in offshore and night work	Feb 19	Jun 19	Jul 19	SLS029	Breaching patrol standards	More descriptive explanations applied to cover all work modern lifeguarding involves.	Mar 19	Jun 19	Jul 19
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	<p>inclusive communications platforms such as face book or twitter, with the production of a closed group Facebook page allowing for better flow of discussion and communication within the NLC, and LLC's. Action: RLISM to send out TOR to LLS'c in June.</p>
	<p>X. Prototype IRB Trial, this has been paused while the manufacturer restructures their business.</p>
5	<p>5. General Business</p> <p>a. Discussion document PC Age Considerations All committee members present believed that the minimum age should be 18 allowing the guards a better guarding experience and life experience. Those who are looking at a training PC who is under 18 will can be trained under another title. This was also consistent with the discussion within the Club Chairs workshop in 2017 following a question from the floor. It fits within the NZSAR deployments as well. NMEM pointed out that it's not currently compulsory to have a PC award to be a PC which sits with tie back to the RPL of PC's without a PC award that haven't sat through the course.</p> <p>Motion from NLSM that this paper be accepted in its intent , Seconded Mike Smith Carried unanimously Action NMEM to develop a report on the implications to education alignments and effects on current PC's prior to sending the motion out to membership consultation.</p> <p>b. A recommendation from the Dani Shepard that we put out to the membership a call for expressions of interest for a youth member to become part of the team to represent the youth membership. Motion A trial youth position be opened up on the NLC Seconded Adam Frazer Carried unanimously Action, NLSM will develop a Job Description for the NLC Youth member and circulate to the NLC for confirmation. Action following JD confirmation :Place a call for expressions of interest for a youth member to become part of the NLC team along with a Job Description</p>
	<p>b. Next Meeting June 8th and 9th in Wellington</p>



SURF LIFE SAVING
NEW ZEALAND