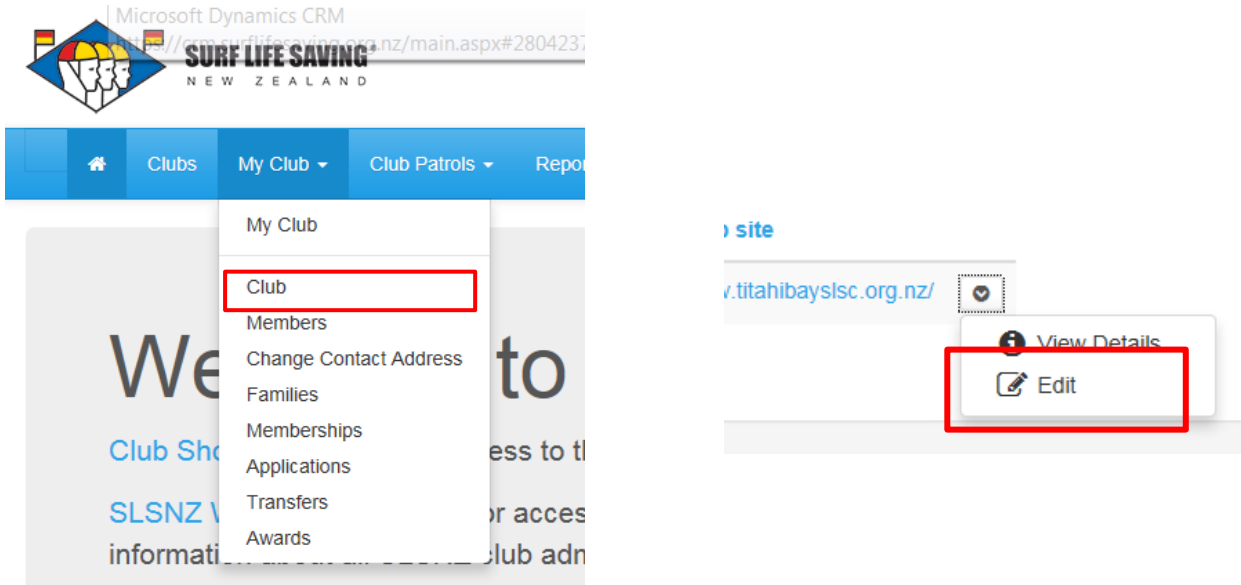


Club

Club is where you can edit your club details and update your club roles. Go to the My Club tab and select Club.

Use the arrow at the end of the record to select Edit.



The screenshot shows the Microsoft Dynamics CRM interface for Surf Life Saving New Zealand. The top navigation bar includes 'Clubs', 'My Club', 'Club Patrols', and 'Reports'. The 'My Club' dropdown menu is open, with 'Club' highlighted in a red box. Below the menu, a list of club details is visible, including 'Members', 'Change Contact Address', 'Families', 'Memberships', 'Applications', 'Transfers', and 'Awards'. On the right side, a 'View Details' button is visible, with an 'Edit' button highlighted in a red box below it.

You are only able to edit the details of your own club. The contact details available in this section can be seen by all users with Portal access so it is important that these are accurate and kept up to date.

These also filter through to Surf Life Saving New Zealand [Find a Club](#) on the website when your club is selected.

Find a SLS Club in NZ

This page provides you with details of the surf clubs in New Zealand. If you want to join a club, contact them first, and then [apply online](#). Each club record contains details of their patrol hours.

[Download the PDF map here](#) (pdf)

Northern

- [Bethells Beach SLSC](#)

Bethells Beach SLSC



Club Details

Email president@bethellsbeach.org.nz
 Website <http://www.bethellsbeach.org.nz>
 Phone 09 8331068
 Contact Ben Challis
 022 091 1848

Addresses

Physical
 211 Bethells Road
 Henderson
 RD 1
 Auckland 0781

Postal

PO Box 25
 Township Road
 Waitakere
 Auckland 0816

Club Roles

To update your club roles you need to open up your club record, making sure to select **edit**. You will find Club Roles at the bottom of the page that will open with your club information on it.



Roles

Club Roles

1. System Views →

ADX Admin Portal : Club Roles (Current Season) | Create

ADX Admin Portal : Club Roles (Historic)

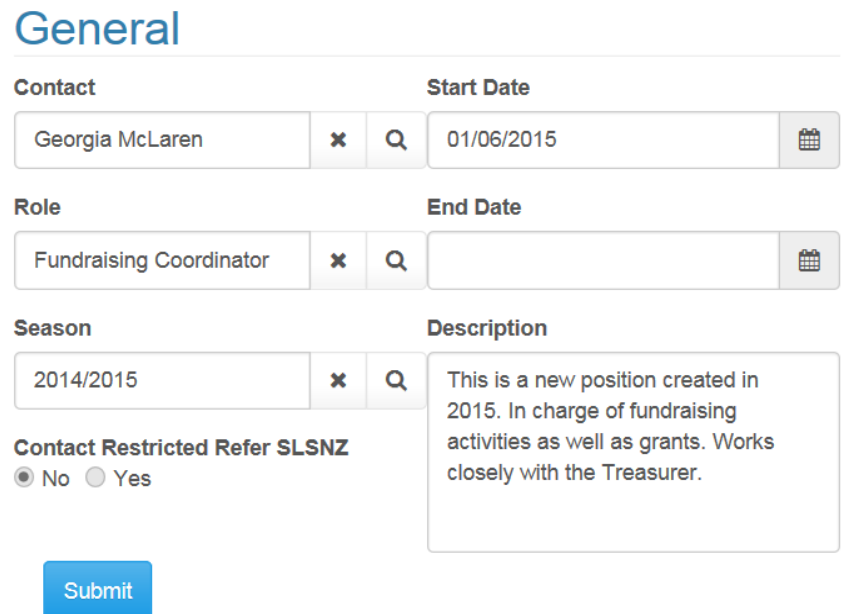
	Description	Start Date
Administrator	The principal administrator with overall responsibility for administration tasks such as managing PAM	
Chairperson	The elected committee chair; the 'leader' of your club	
Club Captain	Responsible for providing the link between the committee/board of your club and the members	
Honorary President	Honorary 'leader' of your club (as opposed to the Chairperson, who takes a more active leadership role)	

2. Create a new club role ←

1. System views are various collections of data. Club Roles has two System Views to select from:

- Club Roles (Current Season)
- Club Roles (Historic)

2. Create a new club role by selecting **create** and filling in the fields on the form that will appear.



General

Contact | **Start Date**

Georgia McLaren | x | Q | 01/06/2015 | 📅

Role | **End Date**

Fundraising Coordinator | x | Q | | 📅

Season | **Description**

2014/2015 | x | Q | This is a new position created in 2015. In charge of fundraising activities as well as grants. Works closely with the Treasurer.

Contact Restricted Refer SLSNZ

No Yes

Submit

Clicking **Submit** will save the club role which will now display in the list of **Current Season** club roles.

If the date selected for the club role does not fall within the current season you will need to switch to the **Historic** system view to see it.