



**SURF LIFE SAVING®**  
NEW ZEALAND

# Otago / Southland Region Awards Information Booklet

Updated April 2018



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## Otago / Southland – Awards of Excellence

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### Introduction

SLSNZ's Local Awards of Excellence programme recognises contribution of our members from the grass roots of Surf Life Saving during the 2017/2018 season. Each club is entitled and encouraged to enter one nomination per category (typically the winning club equivalent for the category), however, if you have two people who have achieved great accolades this season you can enter more in. Nominations will be judged against the criteria outlined for each award by a local Honours and Awards, Sport or Lifesaving Committee.

The winners of some categories of the local awards of excellence will automatically become finalists for the prestigious national DHL Awards of Excellence to be held later in 2018. Finalists will be judged by the National Sport Committee, National Lifesaving Committee or the board of SLSNZ depending on the award category.

The awards clubs are able to nominate for include:

- Lifeguard of the Year
- Instructor/Examiner of the Year
- Volunteer of the Year
- Innovation Award
- Rescue of the Year
- Official of the Year
- Coach of the Year
- Event Guard of the Year
- Sportsperson of the Year
- Sports Team of the Year

In addition, other awards that are judged without a specific nomination include:

- Regional Lifeguard of the Year
- Club of the Year

If you have any questions or queries about how to complete a nomination, please contact your **Regional Manager** for advice/guidance. All nominations must be completed on the enclosed nomination forms (please note there is a specific nomination form for each award) and forwarded to your local **CSO by 5pm Thursday 13<sup>th</sup> April 2018.**

### Timeline for Otago / Southland Awards Nominations/Decisions

Tuesday 4 <sup>th</sup> April 2018	Award Nominations Open
Sunday 22 <sup>nd</sup> April 2018	Award Nominations Close

**Awards Evening:** Friday 25<sup>th</sup> May 2018 at the Mornington Tavern (time to be confirmed)



## Regional Service Awards

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### Introduction

These are selected in the following Regions:

- Northern Region
- Eastern Region
- Central Region
- Southern Region

There are three levels of Service award:

- Service
- Distinguished Service
- Life Membership

A points system is used to determine eligibility for these awards. The detail on the points scoring system is set in out the SLSNZ website. The spread sheet has been changed from last year to make it easier to follow so please use the latest version.

There are no limits on the number of applicants from a club.

For any queries, please contact your local Regional Manager.

### Timelines for Regional Service Awards

- 16 January 2018:** Nomination forms for 2018 Honours Awards available on the SLSNZ website for clubs to access.
- 31 March 2018:** Nominations Close. All Nominations should be returned by clubs to the appropriate Regional SLSNZ office.
- April 2018:** Regional Honours & Awards Committees to select recipients for 2018 awards.
- May-July 2018:** Awards Functions held in conjunction with Local Awards.

## Otago / Southland – Lifeguard of the Year

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### Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the delivery and development of drowning prevention services for SLSNZ. It is aimed at active surf lifeguards undertaking lifeguarding duties.

### Consideration of Selection

The most important area of selection is the contribution to surf lifesaving during the period from May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018. The successful nominee will be seen as a role model for surf lifeguards and therefore should portray a picture of health, knowledge, capability, credibility and leadership.

The key areas to be considered are:

- Patrolling duties
- Award training duties
- Instructional
- Examining duties
- Club activities specific to surf lifesaving services
- Regional activities specific to surf lifesaving services
- Rescue related activities
- Personal award development to improve lifesaving capability
- Advocacy of surf lifesaving / beach safety in the community
- Leadership of self and others

### Selection

- The local honours and awards committee will review all nominations received by the due dates for the 2018 Surf Lifeguard of the Year.
- Each club is urged to nominate their top lifeguard for this award, at least 1 nomination per club.
- The winner of each Local Area will only be announced at the Awards Ceremony and will automatically be a finalist for the national 2018 DHL Lifeguard of the Year award.



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## Otago / Southland – Instructor/ Examiner of the Year

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### Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the development and enhancement of surf lifeguard capability within the local area during the 2017/2018 season.

### Consideration of Selection

The most important area of selection is the contribution to overall enhancement of lifeguard capability during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

The key areas to be considered are:

- Club and Regional Lifeguard training duties
- Regional Schools (such as power craft schools, intermediate lifeguard schools etc.)
- Personal award development to improve lifesaving capability
- Community involvement in surf lifesaving instruction
- Advocacy of surf lifesaving / beach safety in the community
- Leadership of self and others

### Selection

- The local Honours and Awards Committee will review all nominations received by the due dates for the 2018 Instructor/Examiner of the Year.
- Each club is urged to nominate their top Instructor for this award, at least 1 nomination per club.
- The winner of each Local Area will only be announced at the Awards Ceremony and will automatically be a finalist for the national 2018 DHL Instructor of the Year award.



## Otago / Southland – Volunteer of the Year

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### Background

The purpose of this award is to recognise an outstanding member who has made a significant volunteer contribution to enhancing surf lifesaving within their Local Area during the 2017/2018 season.

### Consideration of Selection

The most important area of selection is the voluntary contribution to overall enhancement of surf lifesaving during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

The key areas to be considered are:

- Volunteer contribution to surf lifesaving outputs at Club/Regional/National levels
- Management and Administration
- Funding / Sponsorship
- Recruitment and induction programmes
- Image of surf life saving
- Promotion and marketing
- Aspects of development or innovation the member contributed significantly towards
- Demonstrated leadership by the nominee
- Personal development undertaken to improve volunteering performance
- Advocacy of surf lifesaving / beach safety in the community

### Selection

- The local Honours and Awards Committee will review all nominations received by the due dates for the Volunteer of the Year 2018.
- Each club is urged to nominate their top Volunteer for this award, at least 1 nomination per club.
- The winner of each Local Area will only be announced at the Awards Ceremony and will automatically be a finalist for the national DHL Volunteer of the Year 2018 Award.
- Please note that the Board of SLSNZ will judge the finalists to decide the National DHL Volunteer of the Year award.



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## Otago / Southland – Innovation of the Year

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### Background

The purpose of this award is to recognise a member, club, business or group who through innovation have been able to enhance Surf Life Saving New Zealand's ability to achieve its purpose of 'preventing drowning in New Zealand'.

### Consideration of Selection

The winner will be selected during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

The key areas to be considered are:

- Projects, Programmes or Products will be considered
- Must be original or not currently being done elsewhere in NZ
- Extent of impact on SLS is a consideration

### Selection

- Honours and Awards Committee will select the winner of the 2018 Innovation of the Year Award.
- Each club is urged to nominate Innovative ideas that have been put into practice, only 1 nomination per club.
- Each winning local area nomination will automatically proceed as a finalist for the 2018 National Innovation of the Year Award.

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## Otago / Southland – Regional Lifeguard of the Year

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### Background

The purpose of this award is to recognise a regional guard who has made an outstanding contribution to the delivery and development of drowning prevention services for SLSNZ. It is open to all paid surf lifeguards undertaking lifeguarding duties.

### Consideration of Selection

The most important area of selection is the contribution to surf lifesaving during the period from Dec 19<sup>th</sup> 2017 to January 27<sup>th</sup> 2018. The successful recipient will be seen as a role model for surf lifeguards and therefore should portray a picture of health, knowledge, capability, credibility and leadership.

The key areas to be considered are:

- Patrolling duties
- Instructional/Team leadership
- Regional activities specific to surf lifesaving services
- Rescue related activities
- Personal award development to improve lifesaving capability
- Advocacy of surf lifesaving / beach safety in the community
- Leadership of self and others

### Selection

- The CSO and Regional Manager will select the winner of the 2018 Regional Lifeguard of the Year Award.
- Each club is asked to nominate a member for this award if they saw one Regional Lifeguard go above and beyond their call of duty during the programme or if they stepped up and did an excellent job this season. Only 1 nomination per club.



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## Otago / Southland – Rescue of the Year

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### Background

Rescue of the Month awards are the opportunity for clubs and club members to be recognised for their outstanding contribution to the community and Surf Life Saving's purpose of protecting our community in the water. The purpose of this award is to recognise and reward members involved in outstanding rescues during the 2017/2018 season.

### Consideration of Selection

The winner will be selected from all Rescues that were nominated for SLSNZ Rescue of the Month during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

### Selection

- The local Honours and Awards Committee will review nominations that were put forward for Rescue of the Month.
- The winner of each Local Area will only be announced at the Local Awards Ceremony.
- Please note: for the National BP Surf Rescue of the Year 2018 Award, each of the six winning national 'rescue of the month' recipients will be judged by the National Lifesaving Committee to decide the winner.

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## Otago / Southland – Surf Official of the Year

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### Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the Officiating of surf lifesaving sport competitions in 2017/2018 season.

### Consideration of Selection

The winner will be selected from all Officiating performances during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

The key areas to be considered are:

- Local, Regional, National and International officiating positions held
- The level and quality of officiating achieved
- Number of competitions officiated
- Development of new or emerging officials in the club or region
- Personal development undertaken to improve officiating performance
- Advocacy of surf lifesaving / beach safety and surf sport in the community
- Leadership of self and others

### Selection

- The local Honours and Awards Committee will review all nominations received by the due date for Surf Official of the Year.
- Each club is urged to nominate their top Officiating Performance for this award, only 1 nomination per club.
- The winner will automatically be a finalist for the national 2018 DHL Surf Official of the Year award.



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## Otago / Southland – Coach of the Year

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### Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the coaching of Surf Sport Teams and/or Individuals in 2017/2018 Season.

### Consideration of Selection

The winner will be selected from all coaching performances were nominated for Coach of the Year during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

The key areas to be considered are:

- Club, Regional and National Coaching Positions
- Results achieved due to coaching influence
- Number and capability of athletes coached
- Personal development undertaken to improve coaching performance
- Advocacy of surf lifesaving / beach safety and surf sport in the community
- Leadership of self and others

### Selection

- The local Honours and Awards Committee will review all nominations received by the due dates for the 2018 Coach of the Year.
- Each club is urged to nominate their top Coach for this award, only 1 nomination per club.
- The winner of each Local Area will only be announced at the Local Awards Ceremony and will automatically be a finalist for the DHL Surf Coach of the Year Award 2018.



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## Otago / Southland – Event Guard of the Year

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### Background

The purpose of this award is to recognise a member who has made an outstanding contribution to providing Event Safety and setting up events at surf lifesaving sport competitions in the 2017/2018 season.

### Consideration of Selection

The winner will be selected from all Event Guarding performances during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018. This award was introduced over the 2014/15 season to recognise the work volunteers are putting in to make these events run smoothly and as safe as possible.

The key areas to be considered are:

- Event Safety contribution to Local, Regional and National events held.
- The level and quality of event safety achieved
- Number of competitions present
- Development of new or emerging event guards in the club or region
- Personal development undertaken to improve performance at each event
- Leadership of self and others
- Initiative shown to help improve the course of events taking place on the day.

### Selection

- The local Honours and Awards Committee will review all nominations received by the due date for Event Guard of the Year.
- Each club is urged to nominate who they believe is the top Event Guard for this season.
- The Awards committee will work with the Competition Liaison Officers for the 2017/18 season to review the best candidate for this award.



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## Otago / Southland – Sportsperson of the Year

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### Background

The purpose of this award is to recognise individuals who have achieved outstanding results at surf lifesaving sport competitions in 2017/2018.

### Consideration of Selection

The winner will be selected from all performances nominated for Sportsperson of the Year during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

The key areas to be considered are:

- Athletes must be a member of one of the local area clubs.
- Selection and achievement at National Competitions.
- Selection and achievement at Regional Competitions.
- Selection and achievement at Local Area Competitions.

### Selection

- The local Honours and Awards Committee will review all nominations received by the due dates for the 2018 Sportsperson of the Year.
- Each club is urged to nominate their top sportsperson in each category for this award, only 1 nomination per club.

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## Otago / Southland – Sports Team of the Year

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### Background

The purpose of this award is to recognise a team who have achieved outstanding results at surf lifesaving sport competitions in 2017/2018.

A team is focussed on a crew (IRB or Canoe) or Relay team of any sort. It is recommended you choose a 2-6 man team opposed to a full club competing at one event.

### Consideration of Selection

The winner will be selected from all performances nominated for Sports Team of the Year during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

The key areas to be considered are:

- Teams must be members of one of the local area clubs.
- Selection and achievement at national competitions.
- Selection and achievement at regional competition.
- Selection and achievement at local area competitions.

### Selection

- The local Honours and Awards Committee will review all nominations received by the due dates for the 2018 Sports Team of the Year.
- Each club is urged to nominate their top Sports Team Performance for this award, only 1 nomination per club.

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## Otago / Southland – Club of the Year

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### Background

Each year, a Club is awarded the “Club of the Year” trophy at the Local Awards of Excellence. The award and criteria are designed to recognise participation and achievement in Lifeguarding, Surf Sports and good Club Management practices during 2017/2018.

### Consideration of Selection

Each Club within the Local Area is automatically nominated within their area during the period May 1<sup>st</sup> 2017 April 22<sup>nd</sup> 2018.

The key areas to be considered are:

#### 1. Refreshed Lifeguards & Refreshed IRB Drivers.

- Clubs will be ranked 1<sup>st</sup> to last according to the number of Lifeguards & IRB Drivers refreshed as of the 22<sup>nd</sup> April 2018 compared to the amount of Lifeguards and IRB Drivers displayed in their 2017/18 POM.

#### 2. Overall Membership Development.

- Clubs will be ranked 1<sup>st</sup> to last according to the number of membership development awards gained through SLSNZ during the current season as a percentage of their total membership (excluding junior surf) from the current season. Awards will be taken from PAM on the 22<sup>nd</sup> April 2018.

#### 3. Volunteer Patrols & Incident Reports.

- Volunteer Patrol Report Forms are to be entered on PAM. All Patrol Report Forms will be checked for uncompleted forms. SLSNZ will check reports on the 22<sup>nd</sup> April 2018. Clubs will be ranked 1<sup>st</sup> to last according to the total score over the season.

#### 4. Patrol Audits.

- Clubs will be ranked 1<sup>st</sup> to last according to the points gained in the Local Patrol Audit process. This is the combined average from a minimum of three (3) patrol audits completed over the current season.

#### 5. Sport and Lifesaving Events Regional Level.

- Clubs will be ranked 1<sup>st</sup> to last based on all Regional Area Championship Events then added together to give the total points. The total points will be ranked 1<sup>st</sup> to last.

#### 6. Membership Growth in Lifesaving.

- Clubs will be ranked 1<sup>st</sup> to last according to the percentage difference of new lifeguards to the total number of lifeguards stated in the POM for the current season.



## 7. Obligations & Requests.

- Clubs will be awarded an additional 3 points for each of the following obligations and requests received by the due date as set by SLSNZ.

<b>Obligations and Requests</b>	<b>SLSNZ Date Due</b>
Annual Return / Audited Accounts (from previous season)	31 October 2017
Patrol Operations Manual	29 October 2017
Club Insurance Form returned	30 September 2017
Club Support Agreement signed	30 November 2017
Incorporated Society status is current with the Companies Office	22 <sup>nd</sup> April 2018

## Selection

- Points will be allocated as per the number of clubs in the area (i.e. 6 clubs = 1<sup>st</sup> (6 points) to 6<sup>th</sup> (1 point)).
- POM Breaches:
  - A POM Level 1 breach will mean that the club will have 3 points deducted from their overall point's total.
  - A POM Level 2 breach will mean that the club will have 6 points deducted from their overall point's total.
  - A POM level 3 breach will mean that the club will not be eligible for Club of the Year. *Information on POM breaches can be located under the SLSNZ – Lifesaving Policy Statement, Breaching Patrol Standards.*
- The winner is the club with the most points obtained over the 7 categories above.
- Each Club within the Local Area is automatically selected for this award and the "Club of the Year" will be awarded at the Local Awards of Excellence Ceremony.
- All criteria are objectively based and will be complied by CSO/CDO's RPSM and Regional Manager.



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## Otago Junior Championship Trophies

The trophies for top age groups will include points from all Interclubs and Otago Championships in future, to give a combined total for the season. (4 local Interclubs and Otago Championships.)

Most Promising junior lifeguard should go to an U12 or U14 competitor.

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