

## Surf Official Leadership Group Meeting Minutes

Phone Meeting

Wednesday 7th February 2018, 7.00pm

<b>Attendees:</b>	Harley McLaughlin (HM)	Central Region
	Debbie Hutchings (DH)	Eastern Region
	Greg Rieger (GR)	Eastern Region
	Ross Merrett (RM)	SLSNZ
	Bernie Limbrick (BL)	Appointed
	Glenn Phipps (GP)	Northern Region

<b>Apologies:</b>	Dennis Trembath (DT)	Southern Region
	Dave Shanks (DS)	NSC Representative

**Meeting commenced:** 7:04 pm

### Agenda:

Ref	Topic
1.	Welcome/Apologies
2.	Review and confirmation of last meeting minutes – 7 Dec 2017
3.	Confirmation of agenda items and order of business.
4.	Retirements 2018 Nationals...who? Who is organising this
5.	New Manual issues
6.	SOLG terms of reference...Duties and responsibilities section....do we need to add or delete anything?
7.	Vacancies on SOAG
8.	Level 3 Commitment to it.- or do we permanently park it
9.	How to get to nationals as a level 1...?
10.	Website (Facebook etc) to communicate with all officials re news opportunities etc?
11.	Is it our role to communicate with fellow officials...do we have an advocacy role either for individuals or groups
12.	Database Who are our fellow officials
13.	Communicating down to District organisers
14.	Our individual commitment to this group, are we going to attend meetings...are we prepared to work behind the scenes to advance our initiatives.

**Meeting Notes:**

<b>Ref</b>	<b>Topic</b>
<b>1.</b>	Welcome/ Apologies - Dennis Trembath.
<b>2.</b>	Minutes of last meeting – Confirmed as a correct record – GR/DH - Matters arising to be covered in current meeting agenda.
<b>3.</b>	Confirmation of agenda items and priority – notice of general business
<b>4.</b>	No known official's retirees but regional SOAG reps to confirm.
<b>5.</b>	Change to Canoe rule re dropping paddle prior to passing through the finish gate. The online digital version of the Surf Sports Competition Manual is to be the official version of the rules as printed copies may quickly become outdated due to subsequent amendments. A summary of any post print amendments will be maintained on line for download and distribution to officials when necessary.
<b>6.</b>	HM invited SOAG members to consider the SOAG Terms of Reference, i.e. should we not be somewhat focused on the betterment of officials and not just pushing recommendation to the nationals sports committee, e.g. the possibility/need to include how we keep/get in contact and communicate with members particularly new officials. Discussion had how we can give officials two opportunities to sign up for events. Discussion had re ensuring minimum competency of officials is maintained i.e. digital technology.
<b>7.</b>	Waiting for confirmation of a replacement appointed position.
<b>8.</b>	RM liaising with SLSA on their level three content and will distribute to SOAG for review once available.
<b>9.</b>	Discussion had regarding the regions making contact with recently appointed level 1 officials and inviting those with sufficient experience to regional and National events. DH noted that there were sufficient officials appointed for 2018 and that new levels 1s would likely be picked up in the next two 'calls' for officials in 2018. NO discussion doc required at this stage.
<b>10.</b>	Discussion had regarding how we are best to communicate with officials. Acknowledged that a phone call to some of the more seasoned officials in some regions was necessary. Agreed to promote the SLSNZ Officials Facebook page as the key to communicating to most officials going forward, and requested that SOAG and regional sports managers use and promote this Facebook page in the future.
<b>11.</b>	Discussion had re support and advocacy of officials and the need to incorporate this into the SOAG terms of reference.
<b>12.</b>	RM updated SOAG on status, i.e. regional managers now all have access to their regional official son the SLSNZ CRM and should only be using this database in future.
<b>13.</b>	Discussion had re communication at regional level as covered in 10 above.
<b>14.</b>	Acknowledged that members of the SOAG need to be prepared to actively contribute to the business of the SOAG.
<b>15.</b>	RM gave an update on scrutineering and the steps to be taken prior to nationals.
	<b>Next meeting Tuesday 6<sup>th</sup> March at 7 pm</b>

### Summary of Actions

<b>Ref</b>	<b>Topic/Actions</b>	<b>Person to action</b>	<b>Complete by</b>	<b>Status</b>
<b>1</b>	Load Dec 2017 minutes on Web Site	RM	14 Feb 2018	completed
<b>2</b>	Regional SOAG members to confirm if there are any retiring officials for 2018	All	28 February	
<b>3</b>	Rule book post print amendments to be summarised on a page and posted and maintained on the web site.	RM	15 February	In progress
	Canoe paddle drop to be included in team managers memo by Scot Bicknell	RM	Next Event Circular	In progress
<b>4</b>	Develop a two step/opportunity for Officials to sign up for national and regional events – once in October and another in January annually.	RM in consultation with Mike Lord	1 October 2018	Scheduled for 2018
<b>5</b>	SOAG Terms of Reference – review to be undertaken - HM to draft a discussion document.	HM and RM	28 February	In progress
<b>6</b>	RM to check with Mike Lord re confirmed replacement.	RM	15 February	In progress
<b>7</b>	RM to look at distributing DRAFT level 3 content	RM	As access becomes available.	
<b>8</b>	Social media opportunities – discussed. Officials asked to use and promote the SLSNZ Surf Official page.	All	Ongoing	
<b>9</b>	Advise clubs of scrutineering solutions before nationals.	RM	Before Nationals	In progress
	Next meeting	RM	7 Feb	Completed

**Meeting closed at 8:30 pm**