



Additional Patient Information for Major Rescues, First Aids and Searches. Please store this form in a secure location after completing.

Patient Details

Incident level (0 - 4)	Arr.	4	3	2	1	0	SLSNZ member	Yes / No	Number:	
	Dep.	4	3	2	1	0				
First name							Gender	Male / Female		
Last name							Ethnic origin (primary)			
Date of birth	DD / MM / YYYY						Ethnic origin other			
Address & suburb										
City						Was a fatality prevented?	Yes / No			

Incident Reason

Exhaustion	Poor swimming	Drugs / alcohol	Excessive clothing	Inappropriate equipment	Jellyfish / insect sting	Cramp	Cut / abrasions	Bruising	Burns / sunburn	Breathing difficulty	Feeling unwell	Other	Other notes:

Patient Outcomes

First Aid Treatment

Left in stable condition	History / chief complaint / onset Treatment
Referred to Doctor	
Assisted from the beach	
Ambulance to hospital	
Helicopter to hospital	
Deceased	
Unknown / Not found	

Equipment Used

Oxygen	FA Supplies	Medications / allergies
Defibrillator		
Stretcher		
Neck brace		

Patient Vitals

Time	Interventions / drugs	Dose	Response AVPU	Airway	Breathing	Pulse / circulation	Temp	Blood pressure	O2 Sat	Bld Gluc
								/		
								/		
								/		
								/		
								/		
								/		
								/		

Search Information

Missing person details & description	Informant information
Name	Informant name
Phone numbers	Informant phone numbers
Medical & mental condition	Relationship to missing
Description of missing person Age Ethnicity Gender Height & build Hair colour Eye colour Clothing / belongings	Missing person last location
	Circumstances of disappearance
	Point last seen (PLS)
	Last known point (LKP)
	Last seen by whom
	Activity (what doing)

Search Activities by SLS Volunteers

Time	Action

NOTE: If there is more than one patient involved in a major incident use a second form.

SLSNZ Incident and Patient Form

To assist Surf Lifeguards in completing reports the following definitions apply:

Incident and Team details:

Incident location - Be as specific as possible and add a GPS reference if the event is a major incident.

Start/Finish times – These are entered in 15min blocks.

Incident Level - This refers to the status of the most serious patient and follows normal emergency status levels.

S0 – deceased • S1 – critical condition, immediate threat to life • S2 – serious condition, potential threat to life • S3 – moderate condition, unlikely threat to life
S4 – minor condition, no threat to life.

Patrol Occurrence and Team – Incidents can be linked to a patrol and patrol team or can be a stand-alone incident outside of a patrol or call out. If this is linked to a patrol circle “Yes” and add the patrol team name below.

SLSNZ Workplace incident - This is an incident that occurs to a SLSNZ staff member.

Number of Patients Involved – Add in the total number of patients involved in the incident.

Incident Details - This is to record the detail of the incident – What happened, Who was involved, how it happened and any other relevant information. Do not add the patient treatment details, this is recorded in the patients section.

Incident Type:

Rescue - Where a person requires **immediate help** to return to shore (or place of safety) and who without intervention would have suffered distress, injury or drowning. They are unable to remove themselves from the situation by themselves.

Patient Assist – An incident where a person would most likely be able to get themselves out of danger.

First Aid - Any incident where a victim is administered some form of medical treatment.

Search – Any organised search for a missing person or group either at sea or on land. This includes body recovery.

Near Miss – This is an incident that did not cause any harm but had the potential to.

NOTE: Minor incidents do not need an incident form completed, they just need to be recorded on the Patrol Captains Report form. **A Minor First Aid** incident where a victim is administered some form of minor medical treatment – minor cut, bluebottle sting, sand in the eye, minor strain or sprains.

Activities, Conditions and Resources:

Activities Involved: This is the activity the person was doing when the incident happened.

Patrol Conditions: The beach conditions at the start of the incident, the codes are in the Patrol Captains Report form.

Resources used: This is the equipment the lifeguards used during the incident.

Incident details: This is a free text field used to detail what happened and the response from patrol members. This should be as comprehensive as possible.

Mass Rescue and Patient Assist:

For patient assist and mass rescues where patient are not injured and the rescue was minor we will record minimal information.

Police Tasking:

These are incidents led by Police or Rescue Coordination Centre and have directed lifeguard to a specific task. All incident of this nature will have a tasking number issued by police which you will need to get.

Incident Analysis:

This is a quick reference for major incidents or near misses to assess the likeliness of this happening again and assessing the impact. This will help when looking at areas of concern to make safety improvements.

EAP:

This is the employee assistance programme that SLSNZ have in place to support staff and members that have been involved in traumatic incidents. This will automatically be ticked if the incident is S1 or S0 but should be ticked if required.

Major Incidents:

For major rescues, first aid and searches the **Additional Patient Information** needs to be completed in the reverse of the form. This includes full patient details, treatment, vitals and any search information.