

## Surf Official Leadership Group Meeting Minutes

Phone Meeting

Thursday 1<sup>st</sup> December 2016, 8.00pm

**Attendees:**

Bernie Limbrick (BL)	Appointed
Brian Velvin (BV)	Appointed
Ross Merrett (RM)	SLSNZ
Dave Shanks (DS)	NSC Representative
Glenn Phipps (GP)	Northern Region
Dennis Trembath (DT)	Southern Region
Debbie Hutchings (DH)	Eastern Region
Harley Mclaughlin (HM)	Central Region

**Apologies:** Belinda Slement, Glenn Phipps

**Invited:** Belinda Slement, SLSNZ

**Meeting commenced:** 8:09 pm

### Agenda:

Ref	Topic
1	Appointment of a Chair
2	Better communication around nationals.
3	Training support around new way results will be done.
4	Southern region support & how they get to nationals.
5	When are new uniforms arriving?
6	Sport Competition Manual Review
7	Rule books
8	L1,2 and 3 course development
9	Development of regional officials using the competitor Official ratio
10	Surf Official Pathways
11	Exit Strategy's

**Meeting Notes:**

Ref	Topic
1	<p>Appointment of a Chair – make up of SOLG.</p> <ol style="list-style-type: none"> <li>1. DS nominated Brian Velvin, 2<sup>nd</sup> DH - passed</li> <li>2. Since becoming an appointed member of the Surf Officials Leadership Group (SOLG), Ross Merrett has joined SLSNZ staff and is to be SLSNZ representative on the SOLG. Consequently this poses a potential conflict of interest and as a result RM has stepped down from the SOLG effective immediately. DS to advise national sports committee of the need to appoint a replacement member to the SOLG.</li> </ol>
2	<p>Nationals and communication issues.</p> <ol style="list-style-type: none"> <li>1. 45 officials have confirmed available for nationals</li> <li>2. 20 + officials have confirmed for Masters</li> <li>3. Scheduling of officials now under way</li> <li>4. Good numbers of South Island officials have committed to nationals</li> <li>5. DS - 3 site visits to national site held so far</li> <li>6. DS - Venue very capable of hosting Nationals</li> <li>7. DS - Competitor/officials ratio will not be enforced as South Island officials will be available</li> <li>8. Discussion had regarding the many and varied issues relating to effective communication with officials, within and across regions and the pathways for officials to progress to Nationals, particularly from the South Island which has been problematic. DT requested info on where official's details are retained. DT was advised that regions keep their own register of officials. All agreed that a National online database of official's details, level, events attended and ability/competency, would be helpful to all.</li> <li>9. Regional officials reps advised to email Dave Shanks directly re potential involvement in Nationals</li> <li>10. Discussion took place in relation to communication to Officials that have applied for National Events. There has been upset in that in past years no notification came back to say they were not required. For some Officials this was the end of their time as an Official, we all agreed that this is poor and it should have a process that is followed so Officials know where they stand and are not just left hanging.</li> </ol>
3	<p>Training support around new way results will be done.</p> <ol style="list-style-type: none"> <li>1. D/S – training for wave results system has been requested for the past 6 months with no result to date.</li> <li>2. RM to develop a Wave training plan for consideration/feedback by SOLG for key officials ASAP</li> </ol>
4	<p>Southern region support &amp; how they get to nationals.</p> <ol style="list-style-type: none"> <li>1. DT – asked how we get a useful data base operating for Officials</li> <li>2. Debbie suggested that RM contact Georgia for possible access on CRM</li> <li>3. DT – enquired about what it in place to encourage new/young officials – suggested that a SLSNZ Officials Facebook page be developed for officials to post ideas best practice etc.</li> </ol>
5	<p>When are new uniforms arriving?</p> <ol style="list-style-type: none"> <li>1. 200 new uniforms in stock now. 200 more expected to be ordered for 2017/18 season.</li> <li>2. SOLG requested that priority be given to national events, then top regional events,</li> <li>3. RM to get inventory of new stock for potential distribution</li> <li>4. DS, BL, RM to work on distribution</li> </ol>
6	<p>Sport Competition Manual Review</p> <ol style="list-style-type: none"> <li>1. Both competition and pool rules need to be worked on.</li> <li>2. Pool rule book to be completed by Feb. 2017, with further review post 2017 national pool champs</li> <li>3. Competition manual to be started April 2017 over 3 months to be available by 1 Oct 2017</li> <li>4. The NSC is looking for recommendations on changes to rules and events ie: if 4-person tube rescue should be included in Nationals to replace 2-person tube rescue. The idea behind this is to encourage more participation from a greater number of competitors. This feedback is required by next week, for a decision to be made of if it will be adopted.</li> <li>5. DT requested that the new rule book include photos. BV confirmed current ILS memos have some photos – BV to distribute</li> </ol>

<b>7</b>	<p>Rule books</p> <ol style="list-style-type: none"> <li>1. Covered in 6 above</li> </ol>
<b>8</b>	<p>L1,2 and 3 course development</p> <ol style="list-style-type: none"> <li>1. RM, DH and DS provided a brief update on L2 course delivery and L3 development. RM to follow up with Belinda on L3 update to be distributed to SOLG.</li> <li>2. Discussion had on L1, L2, and L3 pathways, development and exit strategies, which needs some strategic development, despite being overdue.</li> <li>3. Many officials' development issues raised that need addressing.</li> <li>4. Currently heavy reliance on individuals in regions to lead and drive development with limited communications, support and resources available.</li> <li>5. Suggested that RM set up a national officials Facebook page in conjunction with Lisa Smith</li> <li>6. DH spoke to Belinda's proposal for regional L1 and L2 assessors. Suggested that we look to appoint 5-6 Level 1 officials in each region to be assessed at local events. Also, 2-3 Level 2 assessors identified and be published for attendees to connect with. Regional Officials groups to provide RM/Belinda with names of level 1 and Level 2 names by 20 Dec. Suggested that 150 be the minimum # of competitors for an event to be assessed for Level 2?</li> <li>7. Agreed events include National and top regional events – larger size events being key. Events TBC e.g. Whangamata Classis, ERCs, Bay Champs, CRCs etc.</li> </ol>
<b>9</b>	<p>Development of regional officials using the competitor Official ratio</p> <ol style="list-style-type: none"> <li>1. Discussion had on ratios which have been implemented in Northern and Eastern regions with great success and limited resistance. HM advised that there was at least one Hawkes Bay club that had repeatedly failed to provide officials. HM was advised by SOLG to take a hard line and stick to ratios for all events. Support needed from regional CDO/sport managers to encourage and where necessary enforce the ratios.</li> </ol>
<b>10</b>	<p>Surf Official Pathways</p> <ol style="list-style-type: none"> <li>1. Covered in items 2, 8, 9 and 11 throughout meeting and when we get further along with this then pathways will be part and parcel of this discussion.</li> </ol>
<b>11</b>	<p>Exit Strategy's</p> <ol style="list-style-type: none"> <li>1. Further discussion had re exit strategy/s. more thought needs to go into this topic on how it may look and feel. It is a sensitive issue so we as a committee need to come up with ideas on how this may be dealt with, and whom takes responsibility for this.</li> <li>2. Refer to 2.10 above</li> </ol>
<b>12</b>	<p>Other Business</p> <ol style="list-style-type: none"> <li>1. DS requested that all members consider adopting the name 'Surf Officials Advisory Group' for consistency with IRB Advisory Group</li> </ol>

### Summary of Actions

Ref	Topic/Actions	Person to action	Complete by	Status
1	SOLG replacement member. 1. Advise national sports committee of the need to appoint a replacement member to the SOLG.	Dave Shanks	ASAP	
2	Better communication around nationals. 1. Explore online data base options on SLSNZ CRM 2. <i>Regional officials reps advised to email Dave Shanks directly re potential involvement in Nationals</i>	Ross Merrett Georgia McLaren  <i>ALL</i>	2/12/16  <i>ASAP</i>	Completed
3	Training support around new way results will be done. 1. Develop a Wave training plan for consideration/feedback by SOLG for key officials ASAP	Ross Merrett	9/11/16	In progress
4	Southern region support & how they get to nationals. 1. Explore online data base options on SLSNZ CRM  2. <i>Set up a SLSNZ Officials Facebook page</i>	Ross Merrett with Georgia McLaren  <i>Ross Merrett &amp; Lisa Smith</i>	2/12/16  9/12/16?	Completed  In progress
5	When are new uniforms arriving? •			
6	Sport Competition Manual Review 1. Review Pool rule book, with further review post 2017 national pool champs. 2. <i>Competition manual to be reviewed.</i>	Nat. Sports Com. - Sub Com. <i>Nat. Sports Com. - Sub Com.</i>	Feb. 2017 <i>July 2017</i>	In progress
7	Rule books 1. As in 6 above			
8	L1,2 and 3 course development + appointment of officials 1. Set up a national officials Facebook page with Lisa Smith 2. <i>RM to liaise with Belinda to get an update on progress of Level 3.</i> 3. Regional Officials Group members to provide RM /Belinda with names of level 1 and Level 2 assessors names by 9 Dec. 2016 4. <i>Seek summary report on progress of level 1 and Level 2 attendees from 2014/15/16 from Belinda</i> 5. Develop a Surf Officials Development/Pathways framework/document for discussion	Ross Merrett  <i>Ross Merrett</i>  All  <i>Ross Merrett</i> Ross Merrett	9/12/16?  9/12/16?  9/12/16?  9/12/16? April 2017?	
9	Development of regional officials using the competitor official ratio. 1. All regions to reinforce the officials ratios	All	ASAP	
10	Surf Official Pathways 1. Discussion with Belinda and draft plan to be developed for discussion.	Ross Merrett	20/12/16	

<b>11</b>	Exit Strategy's 1. Further ideas discussion required and plan to be developed	All	April 2017?	
<b>12</b>	Other Business 1. SOLG members consider adopting the name Surf Officials Advisory Group (SOAG) for consistency with IRB and other 'advisory' group names.	All	?	

Meeting closed at 9:45 pm