

SLSNZ Patrol Captains Report Form



SURF LIFE SAVING

Patrol & Team Details		Type of Service (Tick one box)	
Club / service		Voluntary	
Patrol team (if allocated)		Regional guard	
Patrol captain		Callout	
Date of patrol	/ / S M T W T F S	Event safety	
Patrol location		Other	

Patrol description / notes / hazards / additional information:

Patrol Information		See codes	Patrol Conditions	Start of patrol	Comments
Patrol start time			Weather		
Patrol finish time			Wave height		
High tide time			Surf conditions		
Peak headcount			Wind strength		
Total hours worked			Wind direction		

Patrol Members (contact)

	First name	Last name	SLSNZ number	Role	Start	Finish	Hours	Head counts	On beach	In water	Total
								06.00			
1								07.00			
2								08.00			
3								09.00			
4								10.00			
5								11.00			
6								12.00			
7								13.00			
8								14.00			
9								15.00			
10								16.00			
11								17.00			
12								18.00			
13								19.00			
14								20.00			
15								21.00			
16								22.00			
17								Peak			
18								Notes:			
19											
20											
21											
22											

Resources	Actions	Number	# forms complete
Number of patrol members	Number of people rescued		
Number of patrolled areas	Number of people assisted to safety		
Number of IRBs / RWC	Number of people needing major first aid		
Number of radios	Number of minor first aid incidents		
Number of ATVs	Number of people searched for		
Other equipment: (list below)	Number of preventative actions		
	Est. No. of public involved in preventative actions		

Signed: _____ (patrol captain)

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To assist Surf Lifeguards in completing reports the following definitions apply:

TYPES OF SERVICE:

- Voluntary Patrol** - Volunteer Surf Lifeguards that perform a patrol
- Regional Guard** - Surf Lifeguards that are employed to provide patrols
- Call Out** - Any response to an emergency occurring outside of normal patrol hours
- Event Safety** - Any event where Surf lifeguard provides safety
- Other** - Other activities that are not included in the areas above, e.g. educational activity.

PATROL TOTALS:

- Total Volunteer Hours Worked** - To calculate the total hours worked: add the number of hours that each individual worked on Patrol that day
- Peak Headcount** - This is the largest total number of people on the beach for a single hour of that day recorded as the highest number during an hourly head count.

CODES FOR RECORDING PATROL CONDITIONS: (enter the conditions that were most predominant for the patrol).

CODES	1	2	3	4	5	6	7	8	9
Weather	Clear	Scattered cloud	Overcast	Scattered showers	Heavy rain				
Wave height	<0.5m	-1.0m	-1.5m	-2.0m	-2.5m	-3.0m	-3.5m	-4.0m	4.5m+
Surf conditions	Glassy	Slight chop	Choppy	Rough	Very rough				
Wind strength	Still	Light	Moderate	Strong					
Wind direction	Northerly	Nor' easterly	Easterly	Sou' easterly	Southerly	Sou' westerly	Westerly	Nor' westerly	Nil

PATROL MEMBERS:

- Member Name** - Record first and last name of the patrol member, do not use nicknames as these can't be found on the database. Record member number where possible
- Patrol Hours** - Record the start and finish time using 15min time periods
- Member Role** - These should be used for each patrol member, some may not be relevant to all patrols.

Abbreviation	PC	VPC	IRB	LG	PS	Rk	Log	Com	FA
Role	Patrol Captain	Vice Patrol Captain	IRB Driver	Lifeguard	Patrol Support	Rookie Lifeguard	Logistics Officer	Comms Person	First Aid Officer

HEAD COUNTS:

Head Counts - Number of People on the Beach between the flags and not more than 500m either side of the flags (outside the 500m unless obvious land marks should be recorded under another location).

RESOURCES:

- Number of Surf Lifeguards (includes Patrol Support and rookies)** - The total number of Surf Lifeguards and patrol support people that were on patrol that day.
- Rescue** - Where a person requires **immediate help** to return to shore (or place of safety) and who without intervention would have suffered distress, injury or drowning. They are unable to remove themselves from the situation by themselves. This does not include our members that are participating in SLS organised activities (e.g. training, competition, junior surf).
- Assist** - Where a person requires assistance to return to shore but would most likely be able to get themselves out of danger - not immediately threat to life.
- Minor First Aid** - Any incident where a victim is administered some form of minor medical treatment - minor cut, bluebottle sting, minor strain or sprains.
- Major First Aid** - Any incident where a victim need a higher level of medical intervention and results in the requirement for further medical treatment or is handed to another agency (Ambulance, doctor...).
- Search** - Any organised search for a missing person or group either at sea or on land. This includes body recovery.
- Preventative Action** - Where a lifeguard identifies a potentially dangerous situation and takes precautionary action to prevent the situation from developing into or contributing in to a real emergency, for example:

- Shifting the flagged area during the day due to a change in conditions
- Preventing swimmers from entering a rip or hole
- Removing or isolating broken glass or other hazards from the beach
- Checking on swimmers who may appear to be in difficulty
- Clearing the beach of swimmers of a suspected shark sighting
- Shifting board and ski riders out of the flagged area.

Est. No. of **public involved** in preventative actions - estimated number of public involved in preventative actions.

NOTE: When recording preventative actions the rule is to record the **"preventative action"** (i.e. moving 15 people into the flagged area) as 1 action. Record the **"public involved"** (15 people) as the estimate number of people involved in that action. On busy days the patrol might want to keep a running tally of these on a separate page.