

**Final**  
**National Sport Committee Notes**  
Face to Face Meeting - Christchurch  
13-14 August 2016

- Present:** Brad O’Leary (Chair) – Appointed  
 Dave Shanks – Appointed  
 Fraser Bickley – Southern  
 Mike Lord – SLSNZ Sport Manager  
 Joel Davies – Appointed  
 Dion Williams – Eastern  
 Scott Bicknell – Central  
 Wayne Franich – ILS Sport Commission Delegate
- Apologies:** Colin Weatherall – SLSNZ Board liaison  
 Maddie Boon – Northern

The key items discussed at this meeting are shown in the table below:

Ref	Topic
1	<p><b><u>Last meeting minutes and updated action points</u></b></p> <p>The NSC discussed the last meeting minutes and action points.</p> <ul style="list-style-type: none"> <li>A question was raised under 6.4 (<i>wetsuits for IRB racing</i>); if the SOLG had discussed this to date - which they had not. This items ties into agenda item #9 and the discussion was deferred until then.</li> </ul>
2	<p><b><u>BSR update</u></b></p> <ul style="list-style-type: none"> <li>A question was asked around an update for the coach online refresher course. The overview was there is a link between the online courses and CRM developments. Confirm CRM time frames for developments will be established and NSC notified.</li> <li>A question was asked on point A1 (<i>Missing person procedure</i>) around how this was going to roll out to completion. An overview that the training resources and facilitation manuals are just about complete. Following this we will look to implement training in all areas to members and specifically the Lifeguard Instructors.</li> <li>Questions around the orange colour (<i>ref. A1</i>) and being made very clear to the membership of the guidelines used currently. An update will be included in the Membership News again but has also been communicated previously via direct email to clubs, membership news and on the website.</li> <li>An update on the proposed changes to the bid Process will be presented to the NSC. The proposed documentation format for the bid will be sent to the NSC for final comment and move forward to inform the bid process.</li> <li>A9 (<i>Officials training</i>) – A discussion was held about the urgency of the Level 3 course from the SOLG. This item will be raised with the Membership Development Manager. An overview that numbers of officials have increased by around 80 nationally; those who have attending a course and around 40-50 completing the assessment.</li> <li>Strategy – NSC to review and overhaul the Sports Strategy. Revamp the strategy and make the deliverables and initiatives more detailed. Sport strategy needs to lead discussions and direction and will link into support and guidance for goals being set. Regions can then use the strategy to guide their areas of development. The goals and pillars within the current strategy are relevant and should remain. However, the order of priority of these pillars will be reviewed following consultation with membership.</li> <li>Blue Sky Review overview. Overall the document has served its purpose and needs to be brought in line with the Sports Strategy; 75% completed. Integrate key final actions into the Sport Strategy.</li> </ul>

	<ul style="list-style-type: none"> <li>• C1 – What is happening with Police Vetting? – An update was presented on what is happening in schools around the vulnerable children’s act and the wider challenges and requirements being implemented. The NSC will write a recommendation to the SLSNZ Board around the vulnerable children’s act and what we should be reviewing and implementing for SLSNZ. The NSC Chair will talk with the NLC Chair around the lifesaving support for this area.</li> <li>• C3 (<i>Events</i>) – What are we doing with regards to meeting the budgets – One issue is exclusivity with sponsorships to High Performance. It creates issues with income for events and members don’t see the direct benefits of this. Invite SLSNZ Commercial Manager to the next meeting with the NSC in Oct; Nick to give an overview of the current space we are working in.</li> <li>• High Performance – need to have their input from a strategy point of view for the next two campaigns. Make sure they have a link to the NSC committee as a subcommittee similar to other advisory groups. NSC responsible for guiding the sports strategy which includes High Performance.</li> </ul>
<p>3</p>	<p><b><u>Sports Plan</u></b> The current Sport Strategy was discussed by the NSC in depth. This should be the main document the NSC works to and which guides the future development of sport across the organisation. The current sport strategy requires more detail of what is being delivered. Some draft ideas were recorded around the purpose of Surf Sport and removing ‘that it’s for rewarding lifeguards and entertainment,’ but rather for pathways, finding champions and building camaraderie within the membership. NSC will review the Sport Plan but first there is a need to consult with key stakeholders who will have an interest. First step is for the NSC to ask key parties a set of key questions and also send the current strategy for reference.</p>
<p>4</p>	<p><b><u>National Awards Selection – Coach and Official Of the Year</u></b> The NSC discussed the Coach and Officials of the year nominations that were sent out prior to the meeting. It was noted that the nomination forms used were different for each area’s awards which caused issues when trying to judge all of the nomination against the same criteria. The NSC worked through each nomination and finalised top three for coach and official awards before finalising the winner. The performance of the year award was also discussed around its place within the awards structure. An overview was presented that it sits with the selectors currently and explained the process they are working through and attention to detail. The NSC agreed that these three awards need review and clarification of criteria and alignment across the country for next year. It was also noted that the different area awards for Athlete of the Year do not transfer through to a national award, which should be part of the review. Also, a safety award is to be investigated so there is some clarity between what is an official’s role and who this differs from officiating.</p>
<p>5</p>	<p><b><u>Representative Event – CR Committee questions</u></b></p> <ul style="list-style-type: none"> <li>- The Taranaki Sport Committee sent a letter to the NSC with some concerns around the representative event and the CRC’s event. <ul style="list-style-type: none"> <li>o Travel, facilities, beach conditions, CRC’s event format, increase in numbers, accommodation 35min away.</li> <li>o The CR Sport Committee reviewed the letter sent and wrote a letter to the NSC clarifying the questions the Taranaki Sport Committee had asked.</li> </ul> </li> <li>- The NSC discussed the points raised and also the other issues raised by Gisborne and Otago regarding costs and clashing of events for Gisborne athletes. The NSC reaffirmed that the focus needs to be on the issues and resolving what they can, rather than be reactive to suggestions of moving the event and not to rotate the event. There is a bigger picture for the event around development of the next tier down and although some top athletes won’t be able to attend, the next tier coming through will get the opportunity to develop. The goals for the event still remain relevant and the plan to rotate the event around the region will remain in place. It was noted that as a NSC who developed the strategy for the event we need to back this 4 year plan as well as tweak what is required to resolve any issues along the way. There is a call to make the CRC’s and Rep event a selection event to assist in the drawing of key athletes to the event.</li> <li>- General feedback and review of the event – The event on a whole was well run but the timing of the day was too long. The programme should be revised to try and fit within 5hrs of racing (total). Some simple changes will assist the running of the event and time</li> </ul>

	<p>reduction and one option is the removal of a second beach sprinter and beach flagger for the event. A NSC working group is to revise the programme.</p> <ul style="list-style-type: none"> <li>- A question was raised around the inclusion of Canoes and IRB's into the event from CR and Otago. Currently the majority of areas are not in favour of adding canoes and IRBs into this specific event. The IRB advisory group had discussed this also and felt it should be implemented if it was to be attached to a major IRB event where the numbers and gear is already available. The canoe focus group are working on some plans to introduce some specific events for canoes once they have feedback from the membership.</li> <li>- An overview on the boats rep event was presented - Boat's still haven't got confirmation from Waihi yet, but this is underway. There is a need to set a deadline for decisions to be clarified. Monday for the event at Waihi or ERC's as a second option on the Monday also.</li> </ul>
<p>6</p>	<p><b><u>Event Reports, High level recommendations for 2016-17</u></b></p> <p>The NSC reviewed the event reports from the major national events (Pool, Oceans, Nationals, IRBs). The following high level items were drawn from the reports presented for the NSC to review in conjunction with the Sports Plan.</p> <ul style="list-style-type: none"> <li>- Work load on staff and volunteers during events needs to be managed as there is considerable risk when people are tired at events.</li> <li>- Time at the venues competing</li> <li>- First Aid standards across events; contracted vs our own members</li> <li>- Event Management Committee (EMC) to know the event philosophy of the events, and this should be advertised to the membership.</li> <li>- Event communications prior, during and after events</li> <li>- Develop some guiding parameters for EMC's around the following items:             <ul style="list-style-type: none"> <li>o Restricting events</li> <li>o Competing up age groups</li> <li>o Cancelling of events</li> <li>o Programming of events (h/s/f) can be when ever</li> <li>o Ratio of athletes dropping out for next round can be changed to what is required.</li> </ul> </li> <li>- Need some clarification around HP sponsors effecting other events; as far as possible, to not have them affect the event or make sure everyone understands why this has happened. (e.g. blue70, Teamline and U/A).</li> <li>- Action: Add the above items to the NSC agenda and links to the Sports Plan review.</li> <li>- Action: Send reports and key recommendations for specific events to the EMC's for them to implement as required.</li> </ul>
<p>7</p>	<p><b><u>ILS Update</u></b></p> <p>Wayne Franich gave an overview of the upcoming meetings and work he has been doing as our ILS representative.</p> <ul style="list-style-type: none"> <li>- Rule clarifications for Mark Weatherall and the HP team</li> <li>- Covered the meeting agenda and voting overview</li> <li>- Wayne noted a lot of the topics that have come out of the last worlds has not been completed to date.</li> <li>- Next meetings following world's will be February 2017</li> <li>- Countries are lined up to host the next world's events currently, which is great to see.</li> <li>- Sanctioned of events is only for pool but not for the Beach.</li> </ul>
<p>8</p>	<p><b><u>Equipment Specification Manual</u></b></p> <p>The NSC reviewed the draft Equipment Specification manual and recommended some key areas for change.</p> <p>Action: Mike to make changes as suggested and have the sub-committee review the Surf Boat specs as they seem to be out of date.</p>
<p>9</p>	<p><b><u>IRB Racing Personal Protective Equipment – SPS010</u></b></p> <p>The NSC reviewed the recommendation by the IRBSAG on the following action:</p> <p><i>Action: The IRB SAG recommends to the NSC to consider the following policy change for the 2016/17 season onwards: "That helmets are not mandatory for a crewman to wear in any race (including teams' race)." That helmet use should be 'recommended' for use by crewmen in all races and remain mandatory for all patients in all races.</i></p>

	<p>The NSC discussed the risk for the crewperson being the patient and stands by the current policy that all patients are required to wear a helmet and this includes the crewperson in the teams race who becomes a patient.</p> <p>The NSC also discussed the rule around the crewperson wearing a full length wetsuit for the teams race. The current rules in the competition manual states that patients require a full length wetsuit to be worn. This rule will be made clear to all competing teams this year and be enforced during events.</p> <ul style="list-style-type: none"> <li>- Action: Patient requirements for the team's race apply to all patients which include the crewperson. (helmet and full wetsuit are to be worn).</li> <li>- Action: Report the outcome from the NSC to the IRBSAG.</li> </ul>
<p><b>10</b></p>	<p><b><u>Nationals venue site visit</u></b></p> <p>The NSC conducted a site visit to New Brighton beach where the 2017 Nationals will be held in March. The NSC noted that considerable planning for the beach events will need to be implemented around the tides. The pier maintenance was discussed and Mike Lord gave an overview of the work and meetings completed. We are waiting for the contractor for the work to be appointed before any further information will become available.</p> <p>Key recommendations for the EMC for Nationals:</p> <ul style="list-style-type: none"> <li>- Communications regarding wetsuit use needs to be put out early and specs/process for testing water temperature. Add to health and safety plan outlining the checks for the water temperature. Max 3mm as per specs in rule book and explanation of water temperature testing method.</li> <li>- Further com's to go out about the construction site and tender at a future date once SLSNZ knows more.</li> </ul>
<p><b>11</b></p>	<p><b><u>Regional Committee Agenda:</u></b></p> <p>The NSC reviewed the recommendation paper from the Canterbury Sport Committee on masters age groups for Boats and Canoes.</p> <ul style="list-style-type: none"> <li>- Outcome: The NSC endorse the recommendations made.</li> <li>- Action: Feedback to the Canterbury Sport Committee with the endorsement and also communicate to officials, clubs, newsletter as per the notification plan below.</li> </ul>
<p><b>12</b></p>	<p><b><u>General Comment</u></b></p> <ul style="list-style-type: none"> <li>• Advisory Committee Structures:             <ul style="list-style-type: none"> <li>○ SOLG – The SOLG committee is up for reappointments and the structure of the group was discussed by the NSC. The NSC felt that there is need for regional representation on the committee and look to align this with the same structure as the NSC. (4 regional reps and 3 appointed positions) The NSC endorsed this change.</li> </ul> </li> <li>• Mixed Events for pool champs – The NSC endorsed to add the mixed relays to align with the other events that have it, as long as Dave Shanks confirms that it is manageable to add.</li> <li>• Notifications of decisions – The NSC discussed the way in which it notifies decisions and the below outcomes noted.             <ul style="list-style-type: none"> <li>○ Advisory Groups – NSC appointed a panel for the Advisory committee's appointments; recommendation from the panel then made to the NSC for endorsement.</li> <li>○ NSC appointments – as per terms of reference.</li> <li>○ Communication of the appointment needs to be done well and make sure the key groups are notified in advance of the membership. Communication of decisions need to follow this process: Clubs, Newsletter, sport committees, sport staff, key people it will effect.</li> </ul> </li> <li>• Bid process – once the criteria is set then there may be a need for some site assessments. Staff and committees would be in a good position to assess these as required, as they have the current knowledge on multiple sites around the country.</li> <li>• IRB Committee has struggled to get traction finding solutions to the dropping competitor numbers.             <ul style="list-style-type: none"> <li>○ The IRBSAG structure was discussed and it was agreed that the makeup of the committee needs to change to drive responsibility of the members to be accountable for an area and bring regional views to the table. The NSC endorsed a change to the IRBSAG structure to be 4 regional reps and 3 appointed positions. Mike Lord to inform the IRBSAG of the change and</li> </ul> </li> </ul>



advertise the positions available and work with the regions to fill their seats over the coming months.

- The NSC recommended a basic questionnaire to be sent to the membership to assist in the group's progression on truly understanding the issues.
- The NSC recommended that a design-an-event competition might spark some great ideas and interest from the IRB community. Scott Bicknell to write an overview and email to Mike Lord and Brad O'Leary for comment before communication it to the membership.