



**SURF LIFE SAVING®**  
NEW ZEALAND

## **NATIONAL SPORT COMMITTEE WORKING GROUP TERMS OF REFERENCE SURF CANOES**

### **Reports to:**

- National Sport Committee

### **Purpose:**

- Provide advice, feedback and support to the NSC in relation to the development and delivery of Surf Canoes, including, but not limited to events, officiating, rules, high performance, participation, development, coaching, policies and member recognition.

### **Specific Focus Areas:**

1. Participation – what actions/initiatives will support the growth in surf canoe participation
2. Events – What does 'good' look like for surf canoes e.g. when, where, programmes, experience
3. Rules – what rules changes could be considered to improve surf canoes
4. Issues - what are the current and potential future challenges facing surf canoes

### **Term:**

- The group will be in place for 12 months, after which it will be reviewed in relation to progress against its purpose & specific projects.

### **Membership**

- 1 x NSC member (Group lead)
- 5 x paddlers
- 1 x official
- SLSNZ Staff may be invited to contribute as required.

### **Group Profile:**

- The group should reflect the geographic spread, age and gender diversity of its participants
- Members require a range of knowledge and experience of local, regional and national Surf Canoe participation, coaching, managing, officiating, events and development.
- Members require the ability to think strategically and philosophically about how Surf Canoes contribute to the future direction of Surf Life Saving sport activities right across New Zealand.

### **Appointment Process:**

- Members will be appointed by members of the NSC, either directly or following an Expression of Interest process.
- The NSC will seek club and/or regional endorsement for any potential member.
- Where a member stands down or is removed from their position prior to the end of the term, the NSC may seek a replacement for the remainder of that term.

**Roles and Responsibilities:**

- Members are to fulfil the purpose of the Committee to the best of their ability.
- Members are expected to engage with the membership to gain broader perspectives other than their own
- Members are expected to act in the best interests of Surf Lifesaving overall, not just for the region or club that they represent or to advance their own personal opinions or beliefs.

**Meetings**

- The group may meet in person or online and communicate via email as required
- A quorum shall be 50% or more of the group members
- The National Sport Manager (or their delegate) will provide support as required by the group.
- The group will formalise and prioritise the identified issues, ideas and/or recommendations to present to the NSC on a regular basis.
- Updates on progress after each meeting will be circulated to the group and NSC Chair by email.
- Where required the National Sport Manager will distribute the information to the SLSNZ Sport Team and/or Local/Regional/National Sport Committees for consideration, comment and an implementation plan.
- Where ideas and/or recommendations are considered significant, they may require wider member consultation before implementation.

**Working Group Member Agreement:**

The intent of this agreement is to demonstrate a shared commitment to the delivery of an effective and efficient service to Surf Life Saving New Zealand (SLSNZ) and its members.

As a volunteer you agree:

- To communicate and behave in accordance to the SLSNZ Code of Conduct, respecting and valuing all experiences and voices.
- To adhere to and carry out the tasks outlined in the Terms of Reference in good faith and in the best interests of the organisation.
- To actively participate in meetings on the agreed time and day or make contact when unavailable
- That any confidential or sensitive information heard, observed or obtained during the course of my work with SLSNZ, shall remain confidential to SLSNZ
- There are no contracts, restrictions or other matters which may interfere with your ability to discharge your obligations.

**Working Group Member Declaration**

I have read and understood the above and agree to abide by the Terms of Reference

Name \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

SLSNZ appreciates your support and we will endeavour to make your volunteer experience a productive and enjoyable one. If you have any concerns at any stage, please contact [lewis.mcclintock@surflifesaving.org.nz](mailto:lewis.mcclintock@surflifesaving.org.nz)