Bay of Plenty Lifeguard Committee Minutes

Thursday 20th August 2015, Eastern Region Office

Present:	**Dani Shepherd**	- Mount Maunganui LGS
	Thomas Yule	- Omanu Beach SLSC
	Nathan Roa	- Pukehina SLSC
	Shaun Smith	- Papamoa SLSC
	Stu Lowth	- Papamoa SLSC
Attending:	**Leigh Sefton**	- SLSNZ Eastern Region Lifesaving & Education Manager
Apologies:	**Dennis Mundy**	- Omanu Beach SLSC
	Allan Mundy	- SLSNZ National Lifesaving & Education Manager
	Aidan Ward	- Omanu Beach SLSC
	Ross Cowdrey	- Papamoa SLSC
	Kent Jarman	- Mount Maunganui LGS
Meeting Open:	**6pm**	
Welcome:	The Chairperson welcomed the committee	

Agenda Items:

1. **Meet and Greet**

2. **Previous Minutes 23rd July 2015**

   Minutes were accepted by those who were there at the last meeting. DS moved that they were a true and correct reflection of the meeting. TY seconded.

   a. Action Point Update

   i. Audits – We need more names form the clubs to make this an easy exercise this year. LS will again contact other clubs for names of others who could assist. At this stage we have Dani Shepherd, Stu Lowth, Greg Rieger and Scott Burns who can commit to audits. We will use Ross Cowdrey and Thomas Yule alongside them to learn the ropes.

   ii. POM's – Will go out to clubs this week coming

   iii. Beach signage – LS is going to the International in Mooloolaba in September and will be checking these out while over there. He will report back at October meeting.

   iv. Chief Examiner (SLA) – Dani Shepherd has kindly offered to fill this position in the BOP for the coming season. The committee endorsed this appointment.

v. Maketu Patrol Assistance - LS will talk with Maketu to ensure they are capable of achieving dates. There is also some collaboration between Maketu and Pukehina for patrolling. LS will continue last season's initiative of getting help with some patrolling at Maketu. MMLGS ran one weekend patrol last season and LS will request additional assistance from Omanu Beach and Papamoa too – On-going
vi. Tay Street Patrols – Omanu Beach will ensure that this is included in their POM
vii. Courses – On-going work to be done here on dates and locations
viii. Mt College Pool – Trish Mau form Omanu Beach is the contact for pool bookings. Opening end of September.

3. **Establish local lifesaving priorities for the season**
The priorities for the season were confirmed as;

a. Audits – ensuring that each club is audited 3 times
b. Radio Network – ensuring that this works efficiently prior to the season start
c. POM's – is ensuring that the committee review and sign these off prior to the season commencing. LS will talk with Maketu to ensure they are capable of achieving dates. There is also some collaboration between Maketu and Pukehina for patrolling. LS will continue last season's initiative of getting help with some patrolling at Maketu. MMLGS ran one weekend patrol last season and LS will request additional assistance from Omanu Beach and Papamoa too.
d. SLA – setting 5 examinations for the BOP only
e. Tay Street – Ensuring that this is included into the POM's for MMLGS and Omanu Beach
f. Intermediate Lifeguard School – We need to get BOP candidate on this course this season. Possible location is Pukehina Beach?

4. **POM's**
- final discussion was had around area minimums - before POM sent out this week coming
- Look at possible 3 tiered system for big, medium and small clubs? This was discussed but not endorsed.

5. **General Business**
Nationals Champs – Whakatane need to have a patrol rostered on for this year's National Champs LS to discuss with them

SLA Exam dates – Correction
The exam set for 7th December should be Sunday 6th December

6. **Next Meeting –** 24th September 2015

7. **Meeting Closed –** 7.30pm

SURF LIFE SAVING NEW ZEALAND

Meeting Action Point Register 2015/2016 (Updated 20/08/2015)				Ongoing Completed
Action Point	**Description**	**Who**	**When**	
Patrol Audit assistance	The committee would like further assistance from the BOP Clubs with the Patrol Auditing requirements for the season. There are 21 Audits to be completed. In the past 3 auditors have undertaken this.	LS	Before season starts	Clubs again being contacted by LS
POM's	Sent out to BOP Clubs on 24th August	LS	Next Meeting	On-going
Beach Signage	Beach signage – LS is going to the International in Mooloolaba in September and will be checking these out while over there. He will report back at October meeting.	LS	October meeting	On-going
Maketu Patrolling assistance	LS will talk with Maketu to ensure they are capable of achieving dates. There is also some collaboration between Maketu and Pukehina for patrolling. LS will continue last season's initiative of getting help with some patrolling at Maketu. MMLGS ran one weekend patrol last season and LS will request additional assistance from Omanu Beach and Papamoa too.	LS	By Season start	On-going
Tay Street patrols	Ensuring that Tay Street patrols are included into the POM's for MMLGS and Omanu Beach	LS	By POM sign off time	On-going

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Patrol Captain and Instructor Courses **Examiner/Instructor briefing** **Intermediate Lifeguard School**	**Sarah Leppard - Club & Membership Development Manager** to be invited to next meeting to discuss numbers of courses to be held, dates and locations	LS	Next week	Completed
Mt Maunganui College Pool	Find out who we need to contact and how we book this pool	LS	Next week Donal Boyle emailed	On-going
Patrol for Nationals Champs	Whakatane need to have a patrol rostered on for this year's National Champs	LS to discuss with them		On-going

Meeting endorsed as a true and accurate record:

_____ _____/____/____

Chair **Date**